

**CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING**

5:30 PM, WEDNESDAY, APRIL 22, 2026
BOARD ROOM
401 S CAPITOL AVE., LANSING, MI 48933
517-367-6300

Mission Statement:

Empowering our diverse communities to learn, imagine and connect.

AGENDA

CALL TO ORDER

ROLL CALL

COMMUNICATIONS

APPROVAL OF AGENDA (action)

PUBLIC COMMENTS ON AGENDA ITEMS

CONSENT AGENDA (action)

- a. [Approval of Minutes March 25, 2026](#) (enc – action)
- b. Approval of Closed Session Minutes March 18, 2026 (distributed separately)
- c. Approval of Closed Session Minutes March 25, 2026 (distributed separately)
- d. [Disbursements for March 2026](#) (enc – action)

CHAIRPERSON'S COMMENTS

PUBLIC HEARING – CADL 2026 Millage Ballot Language

- a. Presentation of CADL 2026 Millage Ballot Language
- b. Public Comments on CADL 2026 Millage Ballot Language

NEW BUSINESS

General

- a. [Resolution for Proposed Millage Rate](#) (enc – action)
- b. [Resolution Approving Ballot Proposal Language](#) (enc – action)
- c. [REL 107A Art Collection](#) (enc – action)
- d. 2025 Audit Acceptance (enc – action)
- e. [Election of Officers](#) (enc – action)
- f. Update from Committee Considering Aurelius Contract Amendment
- g. Legislative Update
- h. Community Contacts

Finance

- a. [March 2026 Financial Report](#) (enc – action)



Capital Area
District Libraries
cadl.org

b. 2026 Fund Balance Reallocation (enc – action)

c. MI Class Resolution (enc – action)

DIRECTOR'S REPORT

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

ADJOURNMENT

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

March 25, 2026

Members Present: Brian Baer, Debora Bloomquist, Sandy Drake, Quinn O'Donnell, Mark Stewart, Ashley Smith, Julie Vandenboom

Members Absent:

Staff Present: Katelyn Whiteman, Julie Laxton, Jenny Marr, Miriam Mattison, Victoria Meadows, Michael Moore, Sheryl Knox, Thais Rousseau, Jennifer Degroat, Heidi Butler, Jeff Antaya

Others Present: Lindsay Dangl, Gary Malcangi, Gordon Waltz, Bethany Walter, David Droscha

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Baer – Present

Bloomquist – Present

Drake – Present

O'Donnell – Present

Smith – Present

Stewart – Present

Vandenboom – Present

Quinn O'Donnell made a motion to excuse Ashley Smith from the March 18, 2026, Committee of the Whole Meeting. Mark Stewart seconded the motion. The motion carried.

COMMUNICATIONS

Executive Director Jenny Marr informed the Board of a FOIA request in process.

APPROVAL OF AGENDA

Quinn O'Donnell made a motion to move General Items B, C and Finance items A, B, C, E and F to the Consent Agenda. Mark Stewart seconded the motion. The motion carried.

Quinn O'Donnell made a motion to approve the agenda as amended. Mark Stewart seconded the motion. The motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

Mark Stewart made a motion to approve the consent agenda. Sandy Drake seconded the motion. The motion carried.

- a. Approval of Minutes February 25, 2026
This item was approved by consent.

- b. Disbursements for February 2026
This item was approved by consent.

CHAIRPERSON'S COMMENTS

Brian Baer thanked CADL staff for all their work on the new Local History Center building and thanked all those attending the meeting for coming to the new location.

NEW BUSINESS

General

- a. Aurelius Township Agreement Proposal (enc – action)
A brief discussion was held regarding an overview of this topic between Board Members and elected officials of Aurelius Township Bethany Walter, Gary Malcangi, Gordon Waltz, and David Droscha.

Quinn O'Donnell requested a subcommittee of the Board be formed to meet with the Aurelius Township Board of Trustees to discuss this matter further. Debora Bloomquist, Mark Stewart, and Sandy Drake were selected for the subcommittee and invited Aurelius Branch Head Jennifer Degroat and Finance Director Miriam Mattison to join.

Brian Baer requested an update on the progress of this subcommittee at next month's Board meeting.

- b. SER 102 Circulation Policy (enc – action)
This item was approved by consent.
- c. SER105B Wireless Access Policy (enc – action)
This item was approved by consent.
- d. Appointment of Board Nomination Committee (enc – chair action)
Ashley Smith, Sandy Drake, and Debora Bloomquist were appointed and requested to bring a slate of candidates to next month's Board meeting.
- e. Legislative Updates
 - Bills introduced to move or limit when Library Millages can go on a ballot. One bill is to limit Millages to the November ballot. The other bill is to move May ballot to February; so there would still be 3 yearly. Either bill would not take effect this year if passed.
- f. Community Contacts
Sandy Drake attended Friends of the Library meetings at Lansing, Haslett, and Dansville and assisted Okemos with their book sale. She also attended the *Gone with the Wind* program in Okemos as well as the *Finding Gobi* program in Williamston. She stated both programs were great and well attended.
Debora Bloomquist attended the *Barbie* program in Okemos and *Finding Gobi* in Williamston.

Finance

a. February 2026 Financial Report

There were no changes to the February 2026 Financial Report that was presented at the March 18 Committee of the Whole Meeting.

This item was approved by consent.

b. FIN 102 Investment Policy (enc – action)

This item was approved by consent.

c. First Quarter Budget Amendments (enc - action)

This item was approved by consent.

d. Local History Moving RFP (distributed separately)

ED Marr presented the Local History Moving RFP.

Three bids were received and a Lansing company was selected. Amount under the threshold for spending and required no motion from the Board.

e. Local History Center HVAC RFP (enc - action)

This item was approved by consent.

f. Leslie Community Grant (enc – action)

This item was approved by consent.

g. LSTA Grant (enc – action)

ED Marr presented the LSTA Grant, which was briefly mentioned at the March 18, 2026, COW meeting.

A discussion was held regarding the subject and Board members asked questions and Collections Development Director Thais Rousseau provided clarity.

Quinn O'Donnell made a motion to approve the use of grant funds pending CADL is awarded the grant. Mark Stewart seconded the motion. Motion carried.

DIRECTOR'S REPORT

- Multiple library staff members are attending the PLA Conference in Minneapolis in April.
- 12 library staff members attended the MLA Spring Institute in Grand Rapids.
- CADL participated in and supported the Early Childhood Literacy Coalition event at the Hannah Community Center. Over 500 people attended.
- ED Marr and Marketing & Communications Director Victoria Meadows attended the Lansing Economic Club Luncheon at the Kellogg Center.
- ED Marr informed the Board that she has been working on the implementation of the Strategic Plan.
- Author visits at River Walk Theatre in partnership with Capital City Film Fest and Michigan State University Library for Great Michigan Read.
- April 16, History of Interurban at Leslie Township Hall. Friends of the Leslie Library partnering with Leslie Historical Society.
- April 17, *Between the Devil and the Deep Blue Sea*, author event at the Holt-Delhi Library.
- Multiple Michigan Notable Author Program events occurring throughout April.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Debora Bloomquist briefly commented on the SER 102 Circulation Policy and the logistics of the TLN reciprocal borrowing. She requested a list of the participating libraries as well as a list of the authors included in the Michigan Notable Author program.

Brian Baer thanked the evaluation committee for their hard work.

CLOSED SESSION

Quinn O'Donnell made a motion for a closed session to be convened to consider material exempt from disclosure pursuant to MCL 15.268(1)(a) to consider personnel evaluation of Jenny Marr pursuant to her request and that Lindsay Dangl and Jenny Marr be invited to attend. Sandy Drake seconded the motion.

A roll call vote was held:

Baer – Yes
Bloomquist – Yes
Drake – Yes
O'Donnell – Yes
Smith – Yes
Stewart – Yes
Vandenboom – Yes

The Board moved into its closed session at 6:15p.m.

Quinn O'Donnell made a motion to reconvene the open session. Julie Vandenboom seconded the motion. A roll call vote was held:

Baer – Yes
Bloomquist – Yes
Drake – Yes
O'Donnell – Yes
Smith – Yes
Stewart – Yes
Vandenboom – Yes

The agenda resumed at 6:55p.m.

Quinn O'Donnell made a motion to amend the agenda to add item Executive Director Evaluation and Salary Increase. Mark Stewart seconded the motion. Motion carried.

Quinn O'Donnell made a motion to accept the 2025 Executive Director Evaluation and for Executive Director Jenny Marr to receive a 3% raise retroactive to January 1, 2026. Debora Bloomquist seconded the motion. Motion carried.

ADJOURNMENT

Quinn O'Donnell made a motion to adjourn the meeting. Mark Stewart seconded the motion. The motion carried. The meeting adjourned at 6:56p.m.

CHECK REGISTER FOR CAPITAL AREA DISTRICT LIBRARIES
CHECK DATE 03/01/2026 - 03/31/2026

Check Date	Check	Vendor Name	Description	Amount
Bank MAIN MAIN CASH				
Check Type: EFT Transfer MAIN				
03/05/2026	4465(E)	ACRISURE CYBER SERVICES, L	3/2026 TEAMS VOICE SUPPORT	399.00
03/05/2026	4466(E)	ACRISURE/44 NORTH	MEDICAL CLAIMS	117.61
03/05/2026	4467-68(E)	AMAZON	PROGRAM SUPPLIES, OFFICE SUPPLIES, E	5,034.00
03/05/2026	4469(E)	AUTHORS UNBOUND AGENCY	AUTHOR RENEE ROSEN AT OK 3-11-26	3,000.00
03/05/2026	4470(E)	BOLING JANITORIAL SERVICE I	2/2026 JANITORIAL SVCS, STRIP & WAX 217	15,390.11
03/05/2026	4471(E)	CONSUMERS ENERGY	2175 120 1/12-2/10/26	385.84
03/05/2026	4472(E)	DELTA DENTAL PLAN OF MICHIGAN	3/2026 DENTAL PREMIUM	238.26
03/05/2026	4473(E)	KANOPY INC	2/2026 PLAY CREDITS	2,771.00
03/05/2026	4474(E)	LAGARDA SECURITY	SECURITY SVCS W/E 3/1/26	3,730.86
03/05/2026	4475(E)	MERS	2/2026 RETIREMENT CONTRIBUTIONS	96,955.12
03/05/2026	4476(E)	MICHIGAN FLEET FUELING SOLUTIONS	VEHICLE FUEL 2/16-2/28	791.43
03/05/2026	4477(E)	MIDWEST COMMUNICATIONS	2/2026 DISPLAY ADS	1,500.00
03/05/2026	4478(E)	MIDWEST TAPE	2/2026 DIGITAL CONTENT, DVD,MUSIC, AUDIO	46,868.32
03/05/2026	4479(E)	MISSION SQUARE	2/2026 RETIREMENT CONTRIBUTIONS	3,316.48
03/05/2026	4480(E)	PHARMACY DATA MANAGEMENT	PRESCRIPTION CLAIMS 2/16-2/28/26	4,814.99
03/05/2026	4481(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	748.02
03/05/2026	4482(E)	TASC	BENEFITS FUNDING	654.24
03/05/2026	4483(E)	CONSUMERS ENERGY	2175 130 1/9-2/8/26	208.36
03/05/2026	4484(E)	CONSUMERS ENERGY	2175 140 1/9-2/8/26	266.48
03/05/2026	4485(E)	CONSUMERS ENERGY	2175 150 1/9-2/8/26	484.92
03/05/2026	4486(E)	CONSUMERS ENERGY	2175 160 1/9-2/8/26	32.55
03/05/2026	4487(E)	CONSUMERS ENERGY	2175 170 1/9-2/8/26	94.18
03/05/2026	4488(E)	CONSUMERS ENERGY	2175 180 1/9-2/8/26	32.90
03/05/2026	4489(E)	CONSUMERS ENERGY	4321 1 1/13-2/12/26	201.01
03/05/2026	4490(E)	CONSUMERS ENERGY	4321 4 1/13-2/11/26	330.79
03/05/2026	4491(E)	CONSUMERS ENERGY	4321 3 1/13-2/11/26	596.62
03/05/2026	4492(E)	CONSUMERS ENERGY	201 1/13-2/11/26	861.18
03/12/2026	4493(E)	BOARD OF WATER & LIGHT	427 1FL 1/9-2/9/26	80.33
03/12/2026	4494(E)	BOARD OF WATER & LIGHT	123 1/9-2/7/26	8,540.52
03/12/2026	4495(E)	BOARD OF WATER & LIGHT	401 18-/2/10/26	19,996.85
03/12/2026	4496(E)	BOARD OF WATER & LIGHT	3500 1/2 1/9-2/6/26	161.45
03/12/2026	4497(E)	BOARD OF WATER & LIGHT	3500 108 1/8-2/7/26	1,379.84
03/12/2026	4498(E)	CONSUMERS ENERGY	1379 1/15-2/15/26	284.27
03/12/2026	4499(E)	CONSUMERS ENERGY	401 1/13-2/11/26	21.00
03/12/2026	4500(E)	CONSUMERS ENERGY	427 1/13-2/11/26	21.00
03/12/2026	4501(E)	CONSUMERS ENERGY	4321 2 1/13-2/11/26	591.48
03/12/2026	4502-17(E)	INGRAM LIBRARY SERVICES	IPAGE REVIEWS ACCESS,BOOKS	13,470.54
03/12/2026	4518(E)	CONSUMERS ENERGY	3500 109A 1/15-2/12/26	253.94
03/12/2026	4519(E)	CONSUMERS ENERGY	126 1/16-2/16/26	1,138.05
03/12/2026	4520(E)	CONSUMERS ENERGY	3500 107b 1/15-2/12/26	474.08
03/12/2026	4521(E)	CONSUMERS ENERGY	145 1/15-2/15/26	1,654.59
03/12/2026	4522(E)	CONSUMERS ENERGY	3500 109b 1/15-2/12/26	341.82
03/12/2026	4523(E)	CONSUMERS ENERGY	2175 100 1/21-2/18/26	137.04
03/12/2026	4524(E)	CONSUMERS ENERGY	2175 HSE 1/21-2/18/26	311.02
03/12/2026	4525(E)	ACRISURE CYBER SERVICES, L	3/2026 TEAMS PHONE	1,221.00
03/12/2026	4526(E)	ACRISURE/44 NORTH	MEDICAL CLAIMS	5,200.60
03/12/2026	4527(E)	ANDREWS HOOPER PAVLIK PL	2025 AUDIT SVCS	9,000.00
03/12/2026	4528(E)	LAGARDA SECURITY	SECURITY SVCS W/E 3/8/26	3,813.35
03/12/2026	4529(E)	MICHAEL MOORE	MILEAGE 2/9-3/11/26	400.06
03/12/2026	4530(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	705.56
03/12/2026	4531(E)	T-MOBILE	HOTSPOTS 1/21-2/20/26	2,055.33
03/12/2026	4532(E)	TASC	BENEFITS FUNDING	1,104.27
03/12/2026	4533(E)	UNIQUE	2/2026 CHAT SVC, PLACEMENTS	1,596.95
03/12/2026	4534(E)	WRITEWISE, INC	3/2026 GAP COVERAGE PREMIUM	808.96
03/19/2026	4535(E)	MIDWEST COLLABORATIVE FOUNDATION	CATALOGGING TOOLS ZOOM	60.00
03/19/2026	4536-40(E)	RAMP BUSINESS CORPORATION	*SEE NEXT PAGE	16,419.14
03/19/2026	4541(E)	ACRISURE/44 NORTH	MEDICAL CLAIMS	6,980.17

03/19/2026	4542(E)	ADVENT HOUSE MINISTRIES, IN	ADVENT HOUSE OUTREACH SERVICES 7/1	8,736.00
03/19/2026	4543-44(E)	AMAZON	PROGRAM SUPPLIES, OFFICE SUPPLIES, E	1,775.39
03/19/2026	4545(E)	BS&A SOFTWARE, INC.	BALANCE OF 1/26 & 2/26 CC FEES	419.80
03/19/2026	4546(E)	CENGAGE LEARNING INC/GALE	BOOKS	1,816.56
03/19/2026	4547(E)	CHRISTIE NIKOLOFF	MILEAGE 2/10-1/6-2/26/26	30.10
03/19/2026	4548(E)	CONSUMERS ENERGY	115 1/21-2/18/26	260.77
03/19/2026	4549(E)	CYBERFORCE Q LLC	SIEM SERVICES: 3/18-12/31/2026	23,625.00
03/19/2026	4550(E)	DELAU FIRE & SAFETY INC	FIRE SYSTEM INSPECTIONS & BATTERY RI	1,405.50
03/19/2026	4551(E)	DELTA DENTAL PLAN OF MICH	2/2026 DENTAL CLAIMS	4,687.14
03/19/2026	4552(E)	HEATHER GOUPIL	3 GIFT CARDS KEANS, MS PAVILLION RENT	111.95
03/19/2026	4553-78(E)	INGRAM LIBRARY SERVICES	BOOKS	22,518.10
03/19/2026	4579(E)	IVERSON, NINA	MEIJER SUPPLIES FOR FEAST FRIDAY PRC	18.50
03/19/2026	4580(E)	JAY HULL	MILEAGE 3/12/26, PROGRAM FOOD & SNAC	74.02
03/19/2026	4581(E)	LAGARDA SECURITY	SECURITY SVCS W/E 3/15/26	3,997.35
03/19/2026	4582(E)	LAUREN CLARKE	MILEAGE 3/9-3/12/26	33.71
03/19/2026	4583(E)	LAWN STARS GROUP LLC	SNOW & ICE MGMT 2/11-2/25/26	949.00
03/19/2026	4584(E)	LEONARD, DION	FINDING GOBI - WM 3-24-26	450.00
03/19/2026	4585(E)	MELISSA COLE	MILEAGE 1/6-3/9/26	56.70
03/19/2026	4586(E)	MICHIGAN FLEET FUELING SOL	VEHICLE FUEL 3/1-3/15/26	888.39
03/19/2026	4587-88(E)	MIDWEST TAPE	DVD,MUSIC,AUDIOBOOKS	9,028.23
03/19/2026	4589(E)	PHARMACY DATA MANAGEMEN	PRESCRIPTION CLAIMS 3/1-3/15/26	6,395.53
03/19/2026	4590(E)	PULLING, DANIELLE	WALMART-PROGRAM SUPPLIES - FEAST F	3.29
03/19/2026	4591(E)	SAVAGE, ANITA	MILEAGE 1/6-2/26/26	83.45
03/19/2026	4592(E)	SHERYL KNOX	TRAVEL EXPENSES - NET INCLUSION 2026	631.96
03/19/2026	4593(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	1,416.87
03/19/2026	4594(E)	VISION SERVICE PLAN	3/2026 VISION PREMIUM	924.95
03/19/2026	4595(E)	TASC	BENEFITS FUNDING	702.89
03/26/2026	4596(E)	ABRAHAM WASHINGTON LLC	4/2026 PARKING	4,520.00
03/26/2026	4597(E)	ACRISURE/44 NORTH	3/2026 BUNDLE FEE, 2/2026 SVGS, INT'L PH	15,682.97
03/26/2026	4598-99(E)	AMAZON	PROGRAM SUPPLIES, OFFICE SUPPLIES, E	2,221.95
03/26/2026	4600(E)	AT&T	4 PHONE BOOKS 3/2026	24.00
03/26/2026	4601(E)	BAYSCAN TECHNOLOGIES	AV RFID TAGS	2,720.00
03/26/2026	4602(E)	BLUE CROSS BLUE SHIELD OF	4/2026 HEALTH PREMIUMS	46,969.96
03/26/2026	4603-19(E)	INGRAM LIBRARY SERVICES	BOOKS	14,512.88
03/26/2026	4620(E)	LAGARDA SECURITY	SECURITY SVCS W/E 3/22/26	3,692.79
03/26/2026	4621(E)	LAWN STARS GROUP LLC	SNOW & ICE MGMT 3/1/26	263.00
03/26/2026	4622(E)	MIDWEST TAPE	DVD,MUSIC	2,251.89
03/26/2026	4623(E)	OVERDRIVE INC	CONTENT PURCHASE	30,000.00
03/26/2026	4624(E)	STAPLES ADVANTAGE	OFFICE SUPPLIES	2,078.84
03/26/2026	4625(E)	TASC	BENEFITS FUNDING	1,139.67
03/26/2026	4626(E)	GRANGER CONTAINER SERVIC	3/2026 TRASH SVC	153.42
03/26/2026	4627(E)	GRANGER CONTAINER SERVIC	3/2026 TRASH SVC	314.20
03/26/2026	4628(E)	GRANGER CONTAINER SERVIC	3/2026 TRASH SVC	139.01
03/26/2026	4629(E)	GRANGER CONTAINER SERVIC	3/2026 TRASH SVC	91.00
03/26/2026	4630(E)	GRANGER CONTAINER SERVIC	3/2026 TRASH SVC	12.94
03/26/2026	4631(E)	M&M MOVING ND STORAGE	DEPOSIT LHC MOVING SERVICES	5,000.00
03/26/2026	4632(E)	BLUE CROSS BLUE SHIELD OF	3/2026 HEALTH INS PREMIUM	51,694.38
03/26/2026	4633(E)	DTE ENERGY	117 2/4-3/5/26	190.05

Total EFT Transfer:

562,761.58

Check Type: Paper Check MAIN

03/19/2026	57486	BERRIEN SPRINGS COMMUNIT	T75739 Way more : free stuff from the internet	19.95
03/19/2026	57487	BLACKSTONE PUBLISHING INC	AUDIOBOOKS	414.88
03/19/2026	57488	BLAIR MEMORIAL LIBRARY	The Lost Book of Bonn	46.99
03/19/2026	57489	BLOOMFIELD TOWNSHIP PUBL	DVD CABIN FEVER	15.00
03/19/2026	57490	BYWATER SOLUTIONS, LLC	ASPEN SUPPORT & HOSTING 3/13/26-3/12/26	16,000.00
03/19/2026	57491	CENTRAL BUSINESS SYSTEMS	PRINT COLLECTIONS/COPIES HA,SL,HO	1,016.96
03/19/2026	57492	CENTRAL SECURITY ALARM IN	FIRE ALARM MONITORING 1/1-6/30/26	754.25
03/19/2026	57493	CHIPPEWA RIVER DISTRICT LI	E 34040001805783 Confessions of a Video Vixe	24.95
03/19/2026	57494	CITY OF LANSING PARKING SE	VITA MOBILE BUS PARKING 2 SPACES 2/16	108.00
03/19/2026	57495	CLINTON MACOMB PUBLIC LIB	of Courage the Cowardly Dog	24.95
03/19/2026	57496	CLINTON TOWNSHIP PUBLIC LI	5 Worlds book 2- GN	16.00
03/19/2026	57497	COSTUME SPECIALISTS INC.	POUT POUT FISH COSTUME	190.00

03/19/2026	57498	CUMMINS SALES AND SERVICE PLANNED MAINTENANCE	680.21
03/19/2026	57499	EILX 2/2026METV ROTATOR ADS	176.00
03/19/2026	57500	FARNUM, BETH HALE MUSIC WITH MISS BETH JAN-APRIL 2026	240.00
03/19/2026	57501	FLAT RIVER COMMUNITY LIBR/ 31345001571837 Trouble in the Tarot	19.50
03/19/2026	57502	GOODYEAR COMMERCIAL TIRE OIL CHANGE VIN 1224	47.85
03/19/2026	57503	HARRISON, KIM CRIMINALS IN THEFAMILY TREE (VIRTUAL)	200.00
03/19/2026	57504	HEIDI BUTLER MILEAGE 1/19-2/26/26	37.27
03/19/2026	57505	HOME DEPOT CREDIT SERVICE HA DESK STAIN, GLOVES,PAINTING SUPPL	83.82
03/19/2026	57506	INTELLETO TECHNOLOGIES II HR RFID READER/WRITER	7,990.00
03/19/2026	57507	INTERLOCHEN PUBLIC LIBRAR' : Life skills	20.95
03/19/2026	57508	JAMES MACLEAN MILEAGE/PARKING 1/23-2/12/26	63.87
03/19/2026	57509	KALAMAZOO PUBLIC LIBRARY 0202413698566 Ballparks: Yesterday and Tod	25.00
03/19/2026	57510	LANSINGS EASTSIDE NEIGHBO EASTSIDE FEST VENDOR FEE	40.00
03/19/2026	57511	LAURA BROWN MICHAEL'S - PAINT	16.47
03/19/2026	57512	LENAWEE DISTRICT LIBRARY The art of happiness	22.95
03/19/2026	57513	LISKEY'S AUTO & TRUCK SERV LARGE DLV VEHICLE EMERGENCY MAINTEN	3,830.37
03/19/2026	57514	MARCACCIO, KATHLEEN ANNE GONE WITH THE WIND AT AU/OK	450.00
03/19/2026	57515	MARK BUZZITTA MILEAGE 1/9-2/19/26	62.21
03/19/2026	57516	MARSHALL DISTRICT LIBRARY LOST BOOKS	27.00
03/19/2026	57517	MASON AREA CHAMBER OF CC SPRING FLING 2026 REGISTRATION	50.00
03/19/2026	57518	MICHIGAN LIBRARY ASSOCIATI MLA ADVOCACY DAY APR 28, 2026	25.00
03/19/2026	57519	MILAN, JON CLASSIC MI FOOD & DRINKS - 4-7-26 AT LE	200.00
03/19/2026	57520	MONROE COUNTY LIBRARY SY 35001437758136 Maximum Ride : the manga	13.00
03/19/2026	57521	MURPHY & SPAGNUOLO PC 2/2026 LEGAL SVCS	1,898.00
03/19/2026	57522	R & D LANDSCAPE LLC SNOW MAINT 2/2-2/6/26	370.80
03/19/2026	57523	RICHARD HILL GENETIC GENEALOGY (VIRTUAL 3-28-26)	200.00
03/19/2026	57524	RICOH USA INC 2/2026 B/W & COLOR COPIES 3RD FLR	149.33
03/19/2026	57525	SALINE DISTRICT LIBRARY 34604912145454,34604912146536	26.00
03/19/2026	57526	STOCKBRIDGE AREA CHAMBEF ANNUAL ORGANIZATIONAL DUES	95.00
03/19/2026	57527	SUSAN BISSONNETTE TAB MEETING SUPPLIES,FOOD FOR PROG	248.34
03/19/2026	57528	TECUMSEH DISTRICT LIBRARY Plain truth	20.00
03/19/2026	57529	TSAI FONG BOOKS BOOKS	182.12
03/19/2026	57530	UAW LOCAL 2256 2/2026 UNION DUES	3,530.79
03/19/2026	57531	VAN BUREN DISTRICT LIBRARY DVD CRY BABY	16.99
03/19/2026	57532	WILX ADS 1/1-2/22/26	1,124.00
03/19/2026	57533	WLNS 2/2026 ADS	1,220.00
03/19/2026	57534	WT COX INFORMATION SERVIC REIMBURSE DUPLICATE PAYMNT FOR LSJ	936.70

Total Paper Check:

42,971.47

MAIN TOTALS:

Total of 218 Checks:

605,733.05

CHECK REGISTER FOR CAPITAL AREA DISTRICT LIBRARIES

CHECK DATE 03/01/2026 - 03/31/2026

Check Date	Check	Vendor Name	Description	Amount
03/19/2026	4536-40(E)	RAMP BUSINESS CC	SSI BUSINESS CARDS	134.29
			WATER DELIVERY STK	22.25
			WATER DELIVERY LE	15.25
			WATER DELIVERY FO	8.25
			WATER DELIVERY,3/2026 RENTAL FEE DA	30.25
			3/2026 COOLER RENTAL DTL	95.00
			WATER DELIVERY STK	22.25
			LHC HVAC INSPECTION 2	652.50
			PEST CONTROL	66.00
			PEST CONTROL	86.00
			PEST CONTROL	71.00
			PEST CONTROL	66.00
			PEST CONTROL	86.00
			75 UNITS 2/26-11/28/26	5,300.00
			145 12/15/25-1/15/26	67.91
			ASSIGN LIB CON SUBJ HEAD ZOOM	100.00
			LOT PLIERS SET	26.58
			AMERICA 250 "CAKE MAKING" SUPPLIES	47.46
			WOODFILL	9.98
			WELDER, GLOVES, WALLPLATES	45.51
			GUMOUT, ROLLER TRAY, BROOM & DUSTPAN	36.53
			DOCUMENT CASES, LEGAL FOLDERS	430.70
			GENRE LABELS, SMALL EASELS	194.04
			MYLAR COVERS	84.00
			2/2026 MAT SERVICE	539.52
			DISPLAY EASELS	471.86
			GIVEAWAY BOOKS FOR COMMUNITY EVENTS	420.29
			OUTREACH PROJECT	129.66
			ST SIGNAGE	55.88
			CREATIVE CLOUD 2/22-3/21/26	30.00
			PIN BACK BUTTONS	100.62
			FAX.PLUS ONLINE FAXING CREDIT	34.99
			FAX.PLUS ONLINE FAXING CREDIT	99.99
			MONTHLY WEB SITE HOSTING CHARGES	311.70
			HEADLIGHT LOW BEAM BULBS FOR GMC DLV TRUCK	10.49
			BAGGO SCREEN REPLACEMENTS 2026	147.54
			MINECRAFT SERVER 3/6-4/5/26	29.94
			WINTER READING 2026 PRIZE RESTOCK	107.92
			E ORIGINAL SLIDE - GRAND TRUNK GTW STATION	12.89
			2 SANDWICHES FOR THE BOARD MTG	25.98
			IUG CONFERENCE CHICAGO	169.86
			SUBSCRIPTION 3/2-4/2/26	59.90
			1/26-3/26 GLAM ADVERTISING	780.00
			2/226 CLOUD STORAGE	78.85
			VENDOR TABLE PRIDE FESTIVAL	50.00
			STAFF ONLY SIGNS - ST	61.92
			BRANCH LABELS	1,357.00
			BHM MOBIL MUSEUM HOTELS	235.40
			1 NIGHT CHARGE FOR VENDOR NO SHOW	117.70
			PULL TOWEL, BATH TISSUE, SOAP	495.95
			PAPER TOWEL	45.75

PAPER TOWEL	35.50
BATH TISSUE, PAPER TOWEL	81.50
HAND SOAP	93.71
BATH TISSUE	19.04
PULL TOWEL	45.75
MONTHLY SUBSCRIPTION	9.99
ACCESSORIES AND FILAMENT FOR 3D PRINTER FOR HA	330.35
PERF CARD SHEETS - SIGNAGE SUPPLY	42.54
CASES FOR THEREMINIS 2026	239.94
FLIR THERMAL CAMERAS	2,094.00
LHC BLIND REPAIR	31.34
DL BATTERIES	14.15
LHC CARPET POWDER & WINDOW SCRAPING SUPPLIES	33.23
8" WYE DUCTING FOR LHC	125.80
LE MAINT AND LHC SUPPLIES	24.50
2/2026 RAMP CASHBACK	(335.63)
CREDIT FOR MMOORE SHIRT ORDER PLACED ON RAMP	(82.68)
1 NIGHT STAY MGFOA-PONTIAC CREDIT ROOM TAX	(8.94)
CREDIT SUPPLY RETURN	(54.30)
	<u>16,419.14</u>

**RESOLUTION FIXING PROPOSED MILLAGE RATE/
TRUTH-IN-TAXATION RESOLUTION PURSUANT TO MCL 211.24e(7)**

April 22, 2026

A regular meeting of the Board of Directors for the Capital Area District Library was held on April 22, 2026, at the properly noticed date and time, and a quorum was present.

MOVED, supported by _____
to approved the Resolution to establish the proposed additional millage rate (Truth in Taxation) for 2026 as listed below:

WHEREAS, the voters approved a millage for the Capital Area District Library in 2022 to levy 1.56 mills (\$1.56 per \$1,000 of taxable value) on all taxable property within the limits of the District from 2022 through 2025 inclusive.

NOW THEREFORE, BE IT RESOLVED THAT: The Capital Area District Library Board establishes to renew this millage for an additional four (4) years for the tax years 2026 through 2029 inclusive at the rate of 1.56 mills (\$1.56 per \$1,000 of taxable value) on all taxable property within the limits of the District, subject to any applicable rollbacks. As of 2025 the rate was 1.5586 mills (\$1.5586 per \$1,000 of taxable value).

ACTION ON THE MOTION: ROLL CALL VOTE

RESOLUTION DECLARED AND ADOPTED on the 22nd day of April 2026.

Chairperson of the Board

Board Secretary

**RESOLUTION APPROVING BALLOT PROPOSAL LANGUAGE FOR A
DISTRICT WIDE TAX**

RESOLUTION NO. _____

At the April 22, 2026 regular meeting of the Capital Area District Library held at 401 South Capitol Avenue in Lansing, Michigan 48933, on April 22, 2026 at 5:30 p.m., there were present:

Brian Baer
Quinn O’Donnell
Mark Stewart
Debra Bloomquist
Sandy Drake
Ashley Smith
Julie Vandenboom

Absent: _____

The following preamble and resolution were offered by _____
and supported by _____:

WHEREAS, the Capital Area District Library (“CADL”) is a district library established pursuant to the District Library Establishment Act, Public Act 24 of 1989, MCL 397.171, *et seq*; and

WHEREAS CADL is comprised of territory within the jurisdictional limits of Ingham County; and

WHEREAS voters in Ingham County approved a millage of 1.56 mills in 2022 for the years 2022-2025, and that millage has now expired and been rolled back pursuant to the Headlee Amendment; and

WHEREAS CADL deems it in the best interests of CADL and the residents it serves to renew this millage to continue to fund library services,

THEREFORE LET IT BE RESOLVED that

1. In order for CADL to provide library services, the millage rate needs to be renewed at 1.56 mills (subject to any appropriate rollbacks) for a period of four (4) years, 2026-2029 inclusive.
2. The Library Board authorizes placing the proposition shown on attached Exhibit A shall be submitted to a vote of the qualified electors of the Capital Area District Library, for CADL’s service area which is the County of Ingham including those parts of Windsor Township and Delta Township within Eaton County that are within the City of Lansing, but excluding the City of East Lansing and those parts of Locke Township and White Oak Township that are within the Fowlerville District Library geographical area, at an election

to be held on Tuesday, August 4, 2026.

3. The Secretary of the Library Board of the District Library ("Secretary") is directed to request the Ingham County Clerk or whoever is authorized by law to publish notice of the close of registration in the manner required by law. ***The District Library Establishment Act requires that the notice of close of registration contain the ballot language of the proposal attached as Exhibit A to this Resolution.***
4. The Secretary is also directed to request the Ingham County Clerk or whoever is authorized by law to publish notice of the election in the manner as required by law.
5. The Secretary is hereby directed to file a certified copy of this resolution with the Ingham County Clerk or other entity that is legally responsible for receiving this resolution in the manner required by law.
6. The Secretary shall work with the Ingham County Clerk or other person who is legally responsible for receiving this resolution and preparing the ballots to have prepared and printed, as provided by law, separate ballots for submitting said propositions, which ballots shall be in substantially the same form shown on Exhibit A, or said propositions shall be stated as separate propositions on the voting machines.
7. The Chairperson of the Library Board is authorized to make any non-substantive changes to the proposed notices or ballot language authorized by this resolution if changes are requested by the Ingham County Clerk or other person or entity authorized by law and said changes comply with the Michigan Election law and are consistent with the law governing district libraries.
8. The Treasurer of the Library Board is hereby directed to pay, to the extent required by law, the costs of conducting the election required by this resolution and by law.
9. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are rescinded.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN
COUNTY OF INGHAM

I, the Secretary of the District Library Board of the Capital Area District Library, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the District Library Board of the Capital Area District Library, County of Ingham, State of Michigan, at a meeting held on April 22, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

Debora Bloomquist
Secretary

**EXHIBIT A
BALLOT LANGUAGE**

Shall the previously authorized Capital Area District Library tax, which expired in December 2025, of 1.56 mills (\$1.56 per \$1,000 of taxable value) on all taxable property within the limits of the District, which as of 2025 had been reduced to 1.5586 mills (\$1.56 per \$1,000 of taxable values) by the required millage rollbacks, be renewed and levied for 4 years, 2026 through 2029 inclusive, for the purpose of funding library operations? If the millage passes, the millage will generate an estimated \$15,192,690 during the first calendar year. With this revenue, Capital Area District Library will be able to maintain its operations and planned level of services for the next 4 years. If the millage does not pass, many library services will be eliminated, and branches may have to close.

If the millage passes, a small portion of the revenue will, as required by law, be disbursed to the Brownfield Redevelopment Authorities of Ingham County, the City of Lansing, and Delhi Township.

CAPITAL AREA DISTRICT LIBRARIES
GOV 103 BYLAWS
MARCH 25, 2026

Excerpt from Bylaws:

ARTICLE IV
DUTIES AND POWERS OF THE OFFICERS OF THE BOARD

Section 1. CHAIRPERSON: The Chairperson shall preside at all meetings and shall set the agenda for these meetings. The Chairperson may appoint committees as the Board establishes and shall serve as an ex-officio member of all committees. The Chairperson shall sign with the Secretary, in the name of the Capital Area District Library, all contracts and legal documents authorized by the Board.

Section 2. VICE-CHAIRPERSON: The Vice-Chairperson shall assume the duties of the Chairperson when the Chairperson is absent.

Section 3. SECRETARY: The Secretary shall keep and administer minutes of all meetings of the Board, including closed meetings. The Secretary shall sign with the Chairperson, in the name of the Capital Area District Library, all contracts and legal documents authorized by the Board. The Secretary shall notify the City of Lansing or Ingham County, as appropriate, when there is a vacancy on the Board.

Section 4. TREASURER: The Treasurer shall assure the receipt, investment, payment, and audit of all funds which the Board is legally entitled to receive and expend.

Section 5. NOMINATION OF OFFICERS: The Board Chairperson will appoint a Nomination Committee of three members at the March meeting.

Section 6. ELECTION OF OFFICERS: Officers shall be nominated and elected by a majority vote of those Board members present and voting, which shall be the first regular meeting after April 15th of each year. The term of office for Board officers shall be one year. A vacancy for an unexpired term shall be filled at the first regularly scheduled Board meeting following notice of the vacancy.

Section 7. EXECUTIVE COMMITTEE: The Executive Committee will include the Board Chairperson, Board Treasurer, and one member of the Board to be appointed by the Board Chairperson with the approval of the Board.

04/10/2026

BALANCE SHEET REPORT FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As Of 03/31/2026

YTD Balance

GL Number - Description

03/31/2026

Fund: 101 GENERAL FUND

*** Assets ***

Account Type: Cash

CASH Cash in Tills 18,096,843.39

IMPREST CASH 412.00

INVESTMENTS 4,469,778.47

Cash 22,567,033.86

Account Type: Accounts Receivable

LEASE RECEIVABLE 72,708.23

Accounts Receivable 72,708.23

Account Type: Other Assets

ACCOUNTS RECEIVABLE 63,999.89

INTEREST RECEIVABLE 120,253.15

PREPAID EXPENSE 84,803.47

TAXES RECEIVABLE 3,276,439.63

Other Assets 3,545,496.14

Total Assets 26,185,238.23

*** Liabilities ***

Account Type: Accounts Payable

ACCOUNTS PAYABLE 291,588.64

ACCRUED SALARIES PAYABLE 3,692.56

Accounts Payable 295,281.20

Account Type: Liabilities-ST

DEFERRED REVENUE 3,285,914.30

Liabilities-ST 3,285,914.30

Account Type: Deferred Inflows

UNAVAILABLE REVENUE 131,393.18

Deferred Inflows 131,393.18

Total Liabilities 3,712,588.68

*** Fund Equity ***

Account Type: Unassigned

FUND BALANCE AUTOMATION	1,000,000.00
FUND BALANCE CAPITAL PROJECTS	1,593,776.40
FUND BALANCE CONTINGENCY	5,342,849.10
FUND BALANCE DONATIONS RESTRICTED	563,748.05
FUND BALANCE DONATIONS UNRESTRICTED	470,623.99
FUND BALANCE OPERATIONS	965,550.00
FUND BALANCE PENSION RESERVE	1,200,000.00
FUND BALANCE UNDESIGNATED	2,902,345.62
Unassigned	<u>14,038,893.16</u>

Total Fund Equity 14,038,893.16

Total Fund 101 GENERAL FUND:

TOTAL ASSETS	<u>26,185,238.23</u>
BEG. FUND BALANCE	14,038,893.16
+ NET OF REVENUES & EXPENDITURES	0.00
= ENDING FUND BALANCE	14,038,893.16
+ LIABILITIES	<u>3,712,588.68</u>
= TOTAL LIABILITIES AND FUND BALANCE	17,751,481.84
OUT OF BALANCE	8,433,756.39

BOARD FS FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As of 03/31/2026

*NOTE: Pct Budget does not reflect amounts encumbered.

GL Number	Description	Activity For 03/31/2026	YTD Balance 03/31/2026	2026 Amended Budget	% Bdgt Used
Fund: 101 GENERAL FUND					
Account Category: Revenues					
MILLAGE INCOME					
402	Property Tax Revenue	1,592,187.30	11,846,048.16	15,102,200.00	78.44
404	Renaissance Zone Reimbursement			20,000.00	0.00
437	Industrial Facilities Tax	34,133.09	37,712.21	38,000.00	99.24
	MILLAGE INCOME	<u>1,626,320.39</u>	<u>11,883,760.37</u>	<u>15,160,200.00</u>	<u>78.39</u>
PENAL FINES					
658	Penal Fines Ingham County			200,000.00	0.00
659	Penal Fines Eaton County			8,000.00	0.00
	PENAL FINES	<u>0.00</u>	<u>0.00</u>	<u>208,000.00</u>	<u>0.00</u>
STATE AID					
410	PPT Reimbursement	150,833.10	150,833.10	150,000.00	100.56
553	State Aid Direct			135,000.00	0.00
554	State Aid Indirect			135,000.00	0.00
	STATE AID	<u>150,833.10</u>	<u>150,833.10</u>	<u>420,000.00</u>	<u>35.91</u>
LIBRARY FEES					
630	Printing Revenue	6,836.80	15,840.36	43,550.00	36.37
631	Non Resident Fees	2,050.00	7,201.00	20,000.00	36.01
	LIBRARY FEES	<u>8,886.80</u>	<u>23,041.36</u>	<u>63,550.00</u>	<u>36.26</u>
DONATIONS					
674	Donation Income-Friends/Restricted	819.67	21,502.30	19,000.00	113.17
677	Donation Income-Unrestricted	5,789.77	16,826.34	13,400.00	125.57
	DONATIONS	<u>6,609.44</u>	<u>38,328.64</u>	<u>32,400.00</u>	<u>118.30</u>
GRANTS					
540	Grants		15,000.00	15,000.00	100.00
	GRANTS	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>100.00</u>
OTHER INCOME					
632	Lost and Paid Books	3,386.59	11,098.69	30,000.00	37.00
665	Interest Income	62,005.67	134,689.67	400,000.00	33.67
667	RENT INCOME	4,698.67	18,794.68	56,000.00	33.56
673	Sale of Fixed Assets		100.00	3,000.00	3.33
675	Misc Income	1,245.34	3,377.48	9,000.00	37.53
682	Insurance Claim Income			1,000.00	0.00
	OTHER INCOME	<u>71,336.27</u>	<u>168,060.52</u>	<u>499,000.00</u>	<u>33.68</u>
DUE FROM FUND BALANCES					
966	Due from Pension Reserve			360,000.00	0.00
	DUE FROM FUND BALANCES	<u>0.00</u>	<u>0.00</u>	<u>360,000.00</u>	<u>0.00</u>
	Revenues	<u>1,863,986.00</u>	<u>12,279,023.99</u>	<u>16,758,150.00</u>	<u>73.27</u>
Account Category: Expenditures					
SALARIES AND BENEFITS					
702	Salaries	570,207.29	1,624,112.51	7,610,000.00	21.34
714	Unemployment Insurance			3,000.00	0.00
715	FICA EMPLOYER SHARE	42,666.75	121,391.42	570,000.00	21.30
716	HEALTH INSURANCE	60,769.90	228,629.23	882,000.00	25.92
717	Life & Disability Insurance	404.26	1,617.04	6,000.00	26.95
718	Retirement	70,890.51	215,178.49	995,000.00	21.63
719	Prescription Expense	11,518.85	76,335.10	300,000.00	25.45
720	DENTAL INSURANCE	4,280.76	13,379.69	55,000.00	24.33
721	VISION INSURANCE		2,774.85	12,000.00	23.12
722	Workers Comp Insurance		16,830.50	41,700.00	40.36
724	Parking Main Library	4,520.00	18,094.00	54,500.00	33.20
	SALARIES AND BENEFITS	<u>765,258.32</u>	<u>2,318,342.83</u>	<u>10,529,200.00</u>	<u>22.02</u>
MATERIALS					
727	Books	83,613.96	231,647.03	1,109,000.00	20.89
728	Periodicals		34,877.43	43,050.00	81.02
729	DVD	19,479.11	62,228.71	222,000.00	28.03
730	Library of Things	4,029.33	9,127.61	54,500.00	16.75
731	Audiobooks	57,167.86	158,793.49	688,500.00	23.06
732	Music	3,250.16	8,412.61	34,500.00	24.38
733	Databases		102,798.01	110,000.00	93.45
734	Subscription Services		62,510.50	75,250.00	83.07
735	Processing Supplies	5,295.52	12,688.07	29,750.00	42.65
736	Processing Fees	6,184.87	17,377.32	89,000.00	19.53

BOARD FS FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As of 03/31/2026

*NOTE: Pct Budget does not reflect amounts encumbered.

GL Number	Description	Activity For 03/31/2026	YTD Balance 03/31/2026	2026 Amended Budget	% Bdgt Used
Fund: 101 GENERAL FUND					
Account Category: Expenditures					
MATERIALS					
868	Local History Collection			10,000.00	0.00
MATERIALS		179,020.81	700,460.78	2,465,550.00	28.41
SUPPLIES					
740	Office Supplies	5,578.82	17,921.33	85,000.00	21.08
741	Postage Expense	100.00	505.16	6,000.00	8.42
776	Janitorial Supplies	1,385.14	3,803.82	19,900.00	19.11
862	Gas-Delivery Vehicles	2,258.82	5,408.31	20,000.00	27.04
SUPPLIES		9,322.78	27,638.62	130,900.00	21.11
PROFESSIONAL SERVICES					
820	Membership Fees	219.90	11,311.63	27,500.00	41.13
822	CONTRACTUAL SERVICES	1,236.00	2,472.00	2,500.00	98.88
823	Bank Fees & Services	1,430.13	4,617.26	18,000.00	25.65
825	Collection Agency Fees	493.45	1,626.30	6,000.00	27.11
826	Payroll & Print Service	3,503.56	14,694.60	50,000.00	29.39
827	web Chat Service	895.00	2,685.00	11,000.00	24.41
828	Melcat Delivery Charges		24,755.62	52,000.00	47.61
829	Tutoring Services			3,000.00	0.00
831	Marketing	5,581.56	27,656.12	174,000.00	15.89
832	Programs	8,385.27	21,552.35	113,380.00	19.01
PROFESSIONAL SERVICES		21,744.87	111,370.88	457,380.00	24.35
GOVERNANCE					
805	Legal Services	1,898.00	2,898.00	40,000.00	7.25
806	Per Diem	240.00	240.00	10,000.00	2.40
807	Memberships - Board		75.83	1,250.00	6.07
808	Conferences - Board			7,000.00	0.00
809	Audit	9,000.00	13,000.00	28,000.00	46.43
GOVERNANCE		11,138.00	16,213.83	86,250.00	18.80
STAFF DEVELOPMENT					
810	Staff Training	5,849.36	10,175.37	58,250.00	17.47
811	Recruiting Expense			500.00	0.00
812	Hospitality			5,000.00	0.00
813	Employee Recognition			5,000.00	0.00
STAFF DEVELOPMENT		5,849.36	10,175.37	68,750.00	14.80
MAINTENANCE AND UTILITIES					
801	Custodial Services	19,443.97	52,708.88	244,580.00	21.55
802	SECURITY SERVICES	16,066.65	49,214.77	163,090.00	30.18
850	Telephone	1,644.00	5,121.35	22,410.00	22.85
864	Vehicle Maintenance - Delivery	3,888.71	5,338.36	10,000.00	53.38
922	Steam and Gas	17,616.28	45,358.73	116,500.00	38.93
923	Electricity	14,242.57	34,128.65	219,600.00	15.54
924	Water and Sewer	2,439.01	4,853.90	26,400.00	18.39
925	Trash	820.57	2,163.24	9,790.00	22.10
930	Building Maintenance	5,369.44	33,101.16	141,580.00	23.38
MAINTENANCE AND UTILITIES		81,531.20	231,989.04	953,950.00	24.32
OTHER EXPENSE					
861	Local Travel	1,688.24	2,473.06	20,000.00	12.37
955	Millage Income Refund		926.35	60,000.00	1.54
956	Property & Liability Insurance		46,210.00	75,000.00	61.61
957	Miscellaneous Expense	185.00	545.00	6,000.00	9.08
958	Sales/Use Tax			1,000.00	0.00
959	SPECIAL ASSESSMENT & PROPERTY TAX		15,411.28	17,000.00	90.65
960	Donation Expense Restricted	3,328.44	11,410.74	14,000.00	81.51
961	Donation Expense Unrestricted	26.28	609.26	7,500.00	8.12
OTHER EXPENSE		5,227.96	77,585.69	200,500.00	38.70
TECHNOLOGY EXPENSES					
878	Firewall Upgrade Project		633.44	5,000.00	12.67
895	Internet Access		2,147.40	17,690.00	12.14
896	Internet Access - Hotspots	2,098.32	22,618.83	56,640.00	39.93
898	Computer System Services	24,027.49	48,344.18	74,270.00	65.09
905	Computer Software	3,631.09	66,642.62	94,200.00	70.75
906	Computer Hardware	52.47	10,169.94	51,700.00	19.67
907	LIBRARY SYSTEMS SOFTWARE	9,996.81	165,367.39	170,650.00	96.90
911	Mobile Training Lab			51,000.00	0.00

BOARD FS FOR CAPITAL AREA DISTRICT LIBRARIES

Balance As of 03/31/2026

*NOTE: Pct Budget does not reflect amounts encumbered.

GL Number	Description	Activity For 03/31/2026	YTD Balance 03/31/2026	2026 Amended Budget	% Bdgt Used
Fund: 101 GENERAL FUND					
Account Category: Expenditures					
TECHNOLOGY EXPENSES					
	TECHNOLOGY EXPENSES	39,806.18	315,923.80	521,150.00	60.62
CAPITAL OUTLAY					
873	Building Upgrades			25,000.00	0.00
917	SECURITY CAMERAS			24,020.00	0.00
967	Outreach Projects	635.81	6,219.06	70,500.00	8.82
980	Staff Furn & Equipment	857.81	5,989.34	26,500.00	22.60
982	BUILDINGS	6,070.73	8,358.36	295,238.00	2.83
987	GRANT EXPENSES	7,500.00	15,000.00	15,000.00	100.00
	CAPITAL OUTLAY	15,064.35	35,566.76	456,258.00	7.80
DEBT SERVICES					
929	SBITA/LEASE PRINCIPAL PAYMENTS			255,000.00	0.00
	DEBT SERVICES	0.00	0.00	255,000.00	0.00
DUE TO FUNDS					
969	DUE TO CAPITAL PROJECTS FUND			800,000.00	0.00
	DUE TO FUNDS	0.00	0.00	800,000.00	0.00
	Expenditures	1,133,963.83	3,845,267.60	16,924,888.00	22.72
Fund 101 - GENERAL FUND:					
	TOTAL REVENUES	1,863,986.00	12,279,023.99	16,758,150.00	73.27
	TOTAL EXPENDITURES	1,133,963.83	3,845,267.60	16,924,888.00	22.72
	NET OF REVENUES & EXPENDITURES:	730,022.17	8,433,756.39	(166,738.00)	

CADL 2026 Fund Balance Reallocation Options

	Jan, 2026	Proposed Use for 2026 Budget	2026 Amendments	Revised Total	Possible Reallocation of Undesignated	Ending Balance for 2026
Undesignated	\$ 2,902,346		\$ (166,738)	\$ 2,735,608	\$ (1,466,224)	\$ 1,269,384
Donations	\$ 1,034,372			\$ 1,034,372	\$ -	\$ 1,034,372
Capital Projects	\$ 1,593,776	\$ 800,000		\$ 2,393,776	\$ 1,106,224	\$ 3,500,000
Automation	\$ 1,000,000			\$ 1,000,000		\$ 1,000,000
Operations	\$ 965,550			\$ 965,550		\$ 965,550
Pension Fund	\$ 1,200,000	\$ (360,000)		\$ 840,000	\$ 360,000	\$ 1,200,000
Contingency	\$ 5,342,849			\$ 5,342,849		\$ 5,342,849
Total Reserves	\$ 14,038,893	\$ 440,000	\$ (166,738)	\$ 14,312,155	\$ -	\$ 14,312,155

Capital Area District Library

RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE LIQUID ASSETS SECURITIES SYSTEM AS AN APPROVED INVESTMENT OPTION

WHEREAS, the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS) is compliant with Public Act 20, and;

WHEREAS, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

WHEREAS, Michigan CLASS investments are fully compliant with all appropriate Michigan investment laws, and;

WHEREAS, Michigan CLASS has over 900 funded participants ranging from the very large to the very small, with nearly \$5.5 billion in shares outstanding, and;

WHEREAS, this investment has no restrictions regarding withdrawals or contributions, affording the library the ability to use Michigan CLASS as it best suits our individual needs.

NOW THEREFORE BE IT HEREBY RESOLVED that the Capital Area District Library approves the Michigan Class Investment Pool as an authorized Investment institution and authorizes the Executive Director to complete the necessary paperwork to enroll in the pool.

MOVED BY: _____

SUPPORTED BY: _____

Roll Call Vote

Bloomquist:

Drake:

O'Donnell

Smith:

Stewart:

Vandenboom:

Baer:

Adopted April 22, 2026

I, Debora Bloomquist, Secretary of the Capital Area District Library Board, do hereby certify that the aforesaid is a true and correct copy of a Resolution adopted at a regular meeting of the Capital Area District Library Board held on April 22, 2026.

_____, Secretary
(Signature)