

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

September 21, 2022

Members Present: Brian Baer, Debora Bloomquist, Jeff Croff, Sandy Drake, DeYeya Jones, Chris Waltz

Members Absent: Margaret Bossenbery, DeYeya Jones

Staff Present: Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Miriam Mattison, Michael Moore, Thais Rousseau

Others Present: Lindsay Dangl

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Baer – Present

Bloomquist – Present

Bossenbery – Absent

Croff – Present

Drake – Present

Jones – Absent

Waltz – Present

Chris Waltz made a motion to excuse the absence of DeYeya Jones from the September Committee of the Whole meeting. Debora Bloomquist seconded the motion. The motion carried.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

I. Approval of Agenda

Debora Bloomquist made a motion to move Finance items 1, 3 and 5 to the consent agenda and to table the Marketing Fall 2022 Campaign and New Staff Member

Introduction: Quinn Alexander to the October Board meeting. Brian Baer seconded the motion. The motion carried.

Sandy Drake made a motion to approve the agenda as amended. Chris Waltz seconded the motion. The motion carried.

2. Approval of Minutes August 17, 2022

This item was approved by consent.

3. Disbursements for August 2022

This item was approved by consent.

CHAIRPERSON'S COMMENTS

CADL had a great summer and Jeff Croff is excited for fall programming!

PRESENTATION

1. Marketing Fall 2022 Campaign – Trent Smiley, Marketing Director

This item was moved to the October Board meeting agenda.

NEW BUSINESS

General

1. New Staff Member Introduction: Quinn Alexander, Marketing & Communications Coordinator

This item was moved to the October Board meeting agenda.

2. Appoint McConnell Award Committee

Jeff Croff appointed the following members to the McConnell Award Committee:

- Appoint: Sandy Drake (Chair)
- Debora Bloomquist
- DeYeya Jones

3. Legislative Update

There were no legislative updates.

4. Community Contacts

- Sandy Drake attended the Friends meetings for Williamston, Lansing, Stockbridge and Haslett. She helped the Okemos Friends set up and take down their booksale. And she attended the MMLC Committee Meeting and MMLC Board meeting. Lastly, she went to the Leslie Library Patio Ribbon Cutting.
- Debora Bloomquist attended the Carole Lindstrom library event. Carole was full of life and information.

Finance

1. August 2022 Financial Report

This item was approved by consent.

2. Okemos Branch Roof Recommendation

Chris Waltz made a motion to approve the Okemos Branch Roof Recommendation. Brian Baer seconded the motion. The motion carried.

3. Delivery Vehicle Auction Recommendation

This item was approved by consent.

4. Janitorial Service Recommendation

Chris Waltz made a motion to approve the Janitorial Service Recommendation. Sandy Drake seconded the motion. The motion carried.

5. RFID Pads Recommendation

This item was approved by consent.

DIRECTOR'S REPORT

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Debora Bloomquist reflected how wonderful the 50th anniversary Downtown Lansing building festivities were and is excited for the library's 25th anniversary celebration!

ADJOURNMENT

Chris Waltz made a motion to adjourn the meeting. Sandy Drake seconded the motion. The motion carried.