

CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING
September 22, 2021

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, DeYeya Jones, Sally Trout

Members Absent: Vern Johnson

Staff Present: Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Michael Moore, Thais Rousseau, Trent Smiley, Pat Taylor

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present

Bossenbery – Present (Arrived at 5:40 p.m.)

Croff – Present

Drake – Present

Johnson – Absent

Jones – Present (Arrived at 5:37 p.m.)

Trout – Present

Jeff Croff made a motion to excuse the absence of Vern Johnson at the September COW meeting. Debora Bloomquist seconded the motion. The motion carried.

Margaret Bossenbery made a motion to excuse the absence Vern Johnson from the September Board meeting. Jeff Croff seconded the motion. The motion carried.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

I. Approval of Agenda

Jeff Croff made a motion to move New Business General items three and four and Finance item one to the consent agenda. Sandy Drake seconded the motion. The motion carried.

Jeff Croff made a motion to approve the consent agenda as amended. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes August 18, 2021

The Minutes of August 18, 2021 were approved by consent.

3. Disbursements for August 2021

The Disbursements for August 2021 were approved by consent.

CHAIRPERSON'S COMMENTS

Board Chair appreciates Sandy Drake holding the liaison position with the CADL Friends groups.

NEW BUSINESS

General

1. Downtown Lansing Library Recommendation

Margaret Bossenbery made a motion to table the Downtown Lansing Library Recommendation. Jeff Croff seconded the motion. The motion carried.

2. Appoint the McConnell Award Committee

The following Board members were appointed to the McConnell Award Committee:

- Committee Chair: Margaret Bossenbery
- Vern Johnson
- DeYeya Jones

3. SER 102 Circulation Policy

SER 102 Circulation Policy was approved by consent.

4. SER 105B Wireless Access Policy

SER 105B Wireless Access Policy was approved by consent.

5. Legislative Update

In the 2021-2022 State of Michigan budget, State Aid to Public Libraries will be increased by \$2M.

6. Community Contacts

Sandy Drake attended the Stockbridge and Haslett Libraries' Friends Group meetings. She also helped set up the Friends of the Mason Library booksale.

Finance

1. August 2021 Financial Report

The August 2021 Financial Report was approved by consent.

DIRECTOR'S REPORT

- CADL has begun to circulate Life Kits. These kits are for older adults and focus on specific topics like grandparenting, caring for those with Dementia, and mindfulness. In each kit, there are 2-3 books, an audiobook, cards, and games.
- Beginning on Monday, October 4, CADL will partner with St. Vincent Catholic Charities for gathering donations for refugees in our area. The needed items that will be listed in promotional materials include clothing and household items.
- Librarians Jill Abood and Eric Stanton continue to offer U.S. Citizenship classes at our libraries. Recently, they had two past attendees reach out to them to let them know that they passed the citizenship test. Stories like this show the positive impact that CADL staff have on our communities.
- On Tuesday, September 28, Sierra, CADL's circulation system, will be down as it migrates to a cloud-based platform.
- Signage for the Foster Labs at the Foster Community Center has finished, and classes will begin in November of 2021.
- Director Duimstra contacted Lakeshore Ethnic Diversity Alliance for conducting a Board training on Implicit Bias and promoting inclusive practices. A date for the training will be finalized in the coming weeks.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Sandy Drake invited the CADL Friends Groups to an informational meeting on October 27 from 6-8 pm at the Haslett Library.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. Margaret Bossenbery seconded the motion. The meeting was adjourned at 6:10 p.m.