

# **CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING**

June 19, 2019

**Members Present:** Debora Bloomquist, Sandy Drake, Jeff Croff, Vern Johnson, DeYeya Jones, Sally Trout

**Members Absent:** Margaret Bossenbery

**Staff Present:** Debra Bennett, Morgan Doherty, Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Pat Taylor

**Others Present:**

## **CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

## **ROLL CALL**

Bloomquist – Present

Bossenbery – Absent

Croff – Present

Drake – Present

Johnson – Present

Jones – Present

Trout – Present

Jeff Croff made a motion to excuse the absence of Margaret Bossenbery. Sally Trout seconded the motion. The motion carried.

## **COMMUNICATIONS**

There are no communications.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

There are no public comments on agenda items.

## **CONSENT AGENDA**

### **I. Approval of Agenda**

Sally Trout made a motion to move New Business items one through two and Finance one through three to the consent agenda. Vern Johnson seconded the motion. The motion carried.

Sally Trout made a motion to move General one to next month's agenda. Jeff Croff seconded the motion. The motion carried.

Vern Johnson made a motion to approve the consent agenda. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes May 22, 2019  
The minutes of May 22, 2019 was approved by consent.
3. Disbursements for May 2019  
The disbursements of May 2019 were approved by consent.

## **CHAIRPERSON'S COMMENTS**

- Debora Bloomquist attended the memorial service for Stu Wilson.
- Scott Duimstra, Melissa Cole, Jean Bolley, Margaret Bossenbery, Vern Johnson and Debora attended the City of Lansing annual report presentation.
- Scott and Debora attended the Stockbridge Township and Aurelius Township annual report presentations. Sally Trout and Sherri McConnell also attended the Stockbridge Township annual report.

## **NEW BUSINESS**

### **General**

1. Finance Committee  
This item will be moved to the July 2019 Board agenda.
2. Downtown Lansing Library Mural  
The Downtown Lansing Library Mural was approved by consent.
3. Williamston Library Temporary Closure Recommendation  
The Williamston Library Temporary Closure Recommendation was approved by consent.
4. Legislative Update  
There are no legislative updates.
5. Community Contacts  
Board members attended the following annual report presentations:
  - City of Lansing
  - Meridian Township
  - City of Leslie
  - White Oak Township
  - Aurelius Township
  - Locke Township
  - Williamstown Township
  - Stockbridge Township
  - Ingham Township
  - Alaieton Township

### **Finance**

1. May 2019 Financial Report  
The May 2019 Financial Report was approved by consent.
2. Gaming Laptop Kit Recommendation  
The Gaming Laptop Kit Recommendation was approved by consent.
3. Technical Services Position Recommendation  
The Technical Services Position Recommendation was approved by consent.

## **DIRECTOR'S REPORT**

- CADL has partnered with Potter Park Zoo to include zoo passes in their Library of Things collection. There have been 4,039 checkouts. Of this, 19% of the users would not have been able to afford admission to the zoo.
- The Haslett Library hosted Dr. Stacy's camp Digging into the Past. The program was as much fun for the adults as it was for the children. Families left with an archaeology kit and with the knowledge to determine where, how, when and why tools are used.
- Russel Park's storywalk will have a new title each month this summer. *Toot & Puddle* by Holly Hobbie is the Leslie park's current book title.
- Scott Duimstra, Sherri McConnell and Sandy Drake attended the White Oak annual report presentation. The board had concern over decrease patronage in its park and liked the idea of having a storywalk in it. This would increase awareness of the park in the community.
- CADL is partnering with CATA to place wi-fi on five of their new cutting-edge buses. This was made possible through an MMLC grant. The grant was also used to purchase mobile hotspots to be used as part of the student success initiative.
- The MLA annual conference will be held on Friday, October 19 and Scott will be presenting about tax capture legislature. In July Scott will join the Capital Area College Access Network Board to help determine how CADL can help with post education. Scott will be attending ALA this week and will be presenting a session titled Making Marketing Personal.

## **PUBLIC, STAFF, AND BOARD MEMBER COMMENTS**

There are no public, staff or board member comments.

## **ADJOURNMENT**

Jeff Croff made a motion to adjourn the meeting. Vern Johnson seconded the motion. The motion carried. The meeting was adjourned at 6:00 p.m.