

# **CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING**

May 22, 2019

**Members Present:** Margaret Bossenbery, Sandy Drake, Jeff Croff, Vern Johnson, DeYeya Jones, Sally Trout

**Members Absent:** Debora Bloomquist

**Staff Present:** Debra Bennett, Morgan Doherty, Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Thais Rousseau, Trent Smiley, Courtney Tang, Pat Taylor

**Others Present:** Ranee Bradish

## **CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

## **ROLL CALL**

Bloomquist – Absent  
Bossenbery – Present  
Croff – Present  
Drake – Present  
Johnson – Present  
Jones – Present  
Trout – Present

Sandy Drake made a motion to excuse the absence of Debora Bloomquist. Jeff Croff seconded the motion. The motion carried.

## **COMMUNICATIONS**

A letter from the Mayor's office was sent to the Board regarding Brussow's passing.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments on agenda items.

Sally made a motion to move Public, Staff and Board Member Comments under Public Comments on Agenda Items. Jeff Croff seconded the motion. The motion carried.

## **PUBLIC, STAFF, AND BOARD MEMBER COMMENTS**

- Ms. Bradish outlined her concern over violent gaming on CADL's public computers.
- The City Pulse's "Eyesore of the Week" highlighted the library's white house. Margaret Bossenbery asked Pat Taylor when plans for this house will be presented to the library board. It will be brought before the Board around the month of July.
- Margaret reminded the Board that Stuart Wilson's memorial will take place on Thursday at Jimmy's Pub.

## **CONSENT AGENDA**

### **1. Approval of Agenda**

Margaret Bossenbery made a motion to move New Business one and Finance one through four to the consent agenda. Sandy Drake seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the consent agenda. Jeff Croff seconded the motion. The motion carried.

### **2. Approval of Minutes April 17, 2019**

The minutes of April 17, 2019 were approved by consent.

### **3. Disbursements for April 2019**

The disbursements of April 2019 were approved by consent.

## **CHAIRPERSON'S COMMENTS**

There were no chairperson's comments.

## **PRESENTATION**

### **1. Strategic Plan Update – Scott Duimstra, Executive Director**

Executive Director Scott Duimstra provided the Board with an updated strategic plan that the Management Team has put together.

## **NEW BUSINESS**

### **General**

#### **1. Haslett Library Temporary Closure Recommendation**

The Haslett Library Temporary Closure Recommendation item was approved by consent.

#### **2. Legislative Update**

There are no legislative updates.

#### **3. Community Contacts**

Vern Johnson attended the annual report presentations at Stockbridge and Webberville.

### **Finance**

#### **1. April 2019 Financial Report**

The April 2019 Financial Report was approved by consent.

#### **2. Williamston Library Renovation Project Budget Adjustment**

The Williamston Library Renovation Project Budget Adjustment was approved by consent.

#### **3. Williamston Library Flooring Vendor Recommendation**

The Williamston Library Flooring Vendor Recommendation was approved by consent.

4. Williamston Library Furniture and Shelving Vendor Recommendation

The Williamston Library Furniture and Shelving Vendor Recommendation was approved by consent.

**DIRECTOR'S REPORT**

- CADL's attorney has reviewed Rane Bradish's letter and he has concerns over violation of the 5<sup>th</sup> amendment.
- CATA bus passes have been so popular that CATA has increased the amount of passes that CADL will circulate.
- The Haslett Library had a math literacy lab program. Kids ages three to six traveled to different stations to learn early numeracy skills.
- The Downtown Lansing craft fair was a huge success. There were over 570 people in attendance.
- A library card challenge, May thru September, will take place at each of our branches. Winners of this challenge will be announced at the CADL Conference.
- Scott Duimstra will present at the Director's Workshop at MLA. The panel will include directors that have held a position within their organization previously before becoming the director and new to the organization directors.
- This is our last meeting in the galleries. Next month the meeting will be held in the newly renovated Board room.

**ADJOURNMENT**

Margaret Bossenbery made a motion to adjourn the meeting. DeYeya Jones seconded the motion. The motion carried. The meeting was adjourned at 6:24 p.m.