

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

March 20, 2019

Members Present: Margaret Bossenbery, Debora Bloomquist, Sandy Drake, Jeff Croff, Vern Johnson, DeYeya Jones, Sally Trout

Members Absent:

Staff Present: Morgan Doherty, Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Pat Taylor

Others Present: Sirpenia Stewart

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present
Bossenbery – Present
Croff – Present
Drake – Present
Johnson – Present
Jones – Present
Trout – Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Sally Trout made a motion to move New Business General 2 – 3, and Finance I to the consent agenda. Margaret Bossenbery seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the agenda as amended. Jeff Croff seconded the motion. The motion carried.

2. Approval of Minutes February 20, 2019

The minutes of February 20, 2019 were approved by consent.

3. Disbursements for February 2019

The disbursements of February 2019 were approved by consent.

CHAIRPERSON'S COMMENTS

Board Chair, Debora Bloomquist, thanked the Board and Management Team for participating in the evaluation of our Executive Director Scott Duimstra.

NEW BUSINESS

General

1. Appointment of Board Nomination Committee
Board Chair, Debora Bloomquist, appointed the following Board members to the Board Nomination Committee:
 - Sandy Drake, Committee Chair
 - Margaret Bossenbery
 - Jeff Croff
2. HUM 301 Student Intern Policy
HUM 301 Student Intern Policy was approved by consent.
3. SER 301 Forest Parke Library
SER 301 Forest Park Library was approved by consent.
4. Legislative Update
There were no legislative updates.
5. Community Contacts
There were no community contacts.

Finance

1. February 2019 Financial Report
February 2019 Financial Report was approved by consent.

DIRECTOR'S REPORT

- Annual report presentations will begin in May and will end in July.
- Stockbridge Head Librarian Paul Crandall is retiring. His final date of employment at CADL is April 26. The Stockbridge Library will host a retirement party on April 25 at 3:30 pm. This opening position is posted on the CADL website.
- Two branch renovations will take place this year at the Mason and Williamston Branches. Community meetings leading up to the renovations for the Mason Branch have been very positive.
- An optimistic comment was received regarding the library's coding initiative, specifically at the South Lansing Branch. Without this program, the student would not have been able to compete in a regional Science Olympiad in a coding session. The family was very thankful for the coding services that the library offers.
- The library has added 10 customized telescopes to its Library of Things through a donation from Abrams Planetarium.

- CADL began a Lucky Day Collection for DVDs. This collection is available for checkout for three days.
- Read Off Fines took place in June 2018. CADL would like to extend it through August this year. Scott Duimstra asked if the Board would like a recommendation for this program for 2019.
- Scott Duimstra will be attending the MLA Director's Academy. The program includes an in-person workshop, three webinars, an individual consulting session with Maxine Bleiweis, and wraps up with a networking event.
- Scott will be attending the Ingham ISD Superintendent meeting to discuss the Student Success Initiative library card campaign.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Sirpenia Stewart addressed the board regarding her ban. Morgan Doherty introduced themselves as the newest Union Chair for Unit 2.

EXECUTIVE DIRECTOR'S EVALUATION

Scott Duimstra requested to have his evaluation take place in a closed session.

CLOSED SESSION

The Board went into Closed Executive Session as allowed under the Open Meetings Act. PA 127 of 1976 as last amended, to discuss Scott Duimstra's evaluation. A roll call vote was held:

Bloomquist – Aye
 Bossenbery – Aye
 Croff – Aye
 Drake – Aye
 Johnson – Aye
 Jones – Aye
 Trout – Aye

Margaret Bossenbery made a motion to move the Board into closed session at 6:21 p.m. Jeff Croff seconded the motion. The motion carried.

Jeff Croff made a motion to move the Board out of closed session. Vern Johnson seconded the motion. The motion carried.

The Board returned from its closed session at 7:53 p.m.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. Margaret Bossenbery seconded the motion. The motion carried. The meeting was adjourned at 7:53 pm.