

CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING
January 23, 2019

Members Present: Margaret Bossenbery, Debora Bloomquist, Sandy Drake, Jeff Croff, Vern Johnson, DeYeya Jones, Sally Trout

Members Absent:

Staff Present: Michele Brussow, Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Thais Rousseau, Pat Taylor

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:31 p.m.

ROLL CALL

Bloomquist – Present
Bossenbery – Present
Croff – Present
Drake – Present
Johnson – Present
Jones – Present
Trout – Present

COMMUNICATIONS

Communication was received from the Haslett Library thanking the Board for the delivery of the holiday candy.

PUBLIC COMMENTS ON AGENDA ITEMS

There were public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Margaret Bossenbery made a motion to move items under Finance 1 – 3 and New Business 1 to the consent agenda. Jeff Croff seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the agenda as amended. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes December 19, 2018

The minutes of December 19, 2018 were approved by consent.

3. Disbursements for December 2018

The disbursements of December 2018 were approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's comments.

NEW BUSINESS

General

1. HUM 221 Non-Union Administrative Employee Manual Policy
This item was approved by consent.
2. Legislative Update
The Narcan bills were not passed in December. It will be brought up in the Michigan Senate again for consideration in early 2019.
3. Community Contacts
Sandy Drake attended the MMLC meeting. She was informed that the MMLC Director is retiring. The Executive Director Search Committee meetings will take place in June and July. Scott Duimstra is on this committee.

Finance

1. Preliminary December Financial Statements
This item was approved by consent.
2. Computer Donation Recommendation
This item was approved by consent.
3. Administration Remodel Vendor Recommendation
This item was approved by consent.

DIRECTOR'S REPORT

- Scott Duimstra, Debora Bloomquist, Sandy Drake, DeYeya Jones and Vern Johnson attended the MLK Luncheon. The theme was "Be the Change You Want to See in the World".
- The student success initiative is being piloted at Webberville Public Schools – 561 students will receive library cards. No parents have opted out of this program.
- In 2019, CADL will be working with area schools to help with the 3rd Grade Reading Law to see how CADL can support the schools in this initiative.
- CADL's website was refreshed and it now offers an in-depth book sleuth form. It will provide patrons with more personalized set of material suggestions by asking personalized questions.
- The Capital Area Reads 2020 book has been chosen – There, There by Tommy Orange.
- CADL was awarded a grant through the Dart Foundation for a StoryWalk in the City of Mason. Scott and Board member Sally Trout will meet with the City to plan this.
- The City Pulse highlighted a city-wide mural grant and the Downtown Lansing Library may be a site featuring a piece of art from this grant.
- The Mayor will present his State of the City Address on February 6 at 6 pm. Scott will be attending this.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

There were no public, staff or Board member comments.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. DeYeya Jones seconded the motion. The motion carried. The meeting was adjourned at 5:51 p.m.