

**CAPITAL AREA DISTRICT LIBRARIES**  
**BOARD MEETING**  
September 19, 2018

**Members Present:** Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, Sally Trout

**Members Absent:** DeYeya Jones

**Staff Present:** Michele Brussow, Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Thais Rousseau, Trent Smiley

**Others Present:**

**CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

**ROLL CALL**

Bloomquist – Present  
Bossenbery – Present  
Croff – Present  
Drake – Present  
Johnson – Present  
Jones – Absent  
Trout – Present

Sandy Drake made a motion to excuse DeYeya Jones from the September Board meeting. Vern Johnson seconded the motion. The motion carried.

**COMMUNICATIONS**

There were no communications.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were public comments on agenda items.

**CONSENT AGENDA**

1. Approval of Agenda

Sally Trout made a motion to make two changes to the Minutes of August 15, 2018 and to move New Business HUM 102 Technology Policy and Finance items one through two to the consent agenda. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes August 15, 2018

The minutes of August 15, 2018 were approved by consent upon the correction that Sally Trout was not absent at the August Board meeting and that Debora Bloomquist had not attended her last MMLC Board meeting.

### 3. Disbursements for August 2018

The disbursements of August 2018 were approved by consent.

## **CHAIRPERSON'S COMMENTS**

- The Holt Community News highlighted a student that dropped out to care for her ill mother. She obtained her GED through CALC and attended her graduation ceremony at the CADL Downtown Lansing auditorium.
- Debora Bloomquist attended the CADL staff picnic in August along with ~~other Board~~ members **Sandy Drake, Jeff Croff and Sally Trout**, current and former staff members.
- Ms. Bloomquist attended her last MMLC meeting and Sandy Drake will represent CADL at future MMLC meetings.
- Ms. Bloomquist thanked the Board for the wonderful work occurred during the September closed session. The Board is a wonderful group to work with.

## **NEW BUSINESS**

### **General**

#### 1. Appoint McConnell Award Committee

Board Chair, Debora Bloomquist, appointed the following Board members to the McConnell Award Committee:

- Margaret Bossenbery, Chair
- Sandy Drake
- DeYeya Jones

#### 2. HUM 102 Technology Policy

This item was approved by consent.

#### 3. Legislative Update

There were no legislative updates.

#### 4. Community Contacts

- Sandy Drake attended the Marsh King's Daughter author visit at the Haslett Library and it was well attended.
- Sally Trout has been in discussion with the City of Mason regarding the Storywalk. Plans are being finalized.

### **Finance**

#### 1. August 2018 Financial Report

This item was approved by consent.

#### 2. September 2018 Budget Revision

This item was approved by consent.

## **DIRECTOR'S REPORT**

- Julie Chrisinske, Head Librarian at the Williamston Library, hired Storm Kopitsch as the library's Public Service Librarian. Ms. Chrisinske is very excited for this transition.

- The Williamston Library has been monitoring after school traffic of the students and the children have been great. The transition is going smoothly.
- The Haslett Library celebrated the end of summer with Mr. Lemoncello's Great Library Escape Game based on the popular book series. Earlier this year the library had a middle school reader ask staff to contact Chris Grabenstein to get the instructions and answers to offer a Mr. Lemoncello library scavenger hunt here. He saw this posted for teachers and librarians in the back of the Great Library Escape Book. There was a quick response from the author and staff planned a fantastic event that drew not only the middle schooler and his whole family but 30 more Lemoncello fans.
- A library renovation will take place at the Mason Library. An open public forum will be held on Thursday, October 18 to discuss the redesign with the public. The City of Mason has allocated \$300,000 for this renovation.
- The Foster Library had a fantastic seed saving workshop and it drummed up interest for a seed library. Jean Bolley, Head Librarian, is working with the MSU Extension office to help coordinate a program in the spring and Ms. Bolley applied for a CADL Public Service Grant to help fund it.
- Jason Mellema, Ingham Intermediate School District Superintendent, reached out to Scott Duimstra to establish a partnership between CADL and IISD.
- Grow with Google held an event at LCC in August to thank their partners. Mayor Andy Schor spoke and thanked the library for its partnership.
- The MLA Annual Conference will be in Novi, Michigan on Wednesday, October 17 – 19. If you would like to attend, contact Scott Duimstra or Chelsea Koenigsnecht.
- A new policy will be introduced to the Board in October, HUM 107A. It is an outline of sexual assault procedures.
- A letter has been emailed and mailed to tax capturing authorities regarding Public Acts 505-510 of 2016 and CADL's millage.
- Paulina Poplawska, Head Librarian of the Holt-Delhi Library, has accepted a new position as a Library Director at a small city library in Minnesota.

## **PUBLIC, STAFF, AND BOARD MEMBER COMMENTS**

There are no public, staff or Board member comments.

## **ADJOURNMENT**

Jeff Croff made a motion to adjourn the Board meeting. Margaret Bossenbery seconded the motion. The motion carried. The meeting was adjourned at 5:59 p.m.