

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

February 17, 2021

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, DeYeya Jones, Sally Trout

Members Absent:

Staff Present: Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Michael Moore, Thais Rousseau, Trent Smiley, Pat Taylor

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present, Dialing in from Okemos, Meridian Township, Ingham County, Michigan

Bossenbery – Present, Dialing in from City of Lansing, Ingham County, Michigan

Croff – Present, Dialing in from City of Lansing, Ingham County, Michigan

Drake – Present, Dialing in from Haslett, Meridian Township, Ingham County, Michigan

Johnson – Present, Dialing in from City of Lansing, Ingham County, Michigan

Jones – Present, Dialing in from City of Lansing, Ingham County, Michigan

Trout – Present, Dialing in from Mason, Alaedon Township, Ingham County, Michigan

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Vern Johnson made a motion to move all items under Finance to the consent agenda.

Margaret Bossenbery seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the consent agenda as amended. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes January 20, 2021

The minutes of January 20, 2021 were approved by consent.

3. Disbursements for January 2021

The disbursements for January 2021 were approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's comments.

PRESENTATION

1. Executive Director's Annual Report – Scott Duimstra
Scott Duimstra presented the 2020 annual report.

NEW BUSINESS

General

1. MERS Addendum
Jeff Croff made a motion to approve the MERS Addendum. Sandy Drake seconded the motion. The motion carried.
2. SER 103 Code of Conduct
Margaret Bossenbery made a motion to approve SER 103 Code of Conduct. Sandy Drake seconded the motion. The motion carried.
3. SER 105 Internet Access Policy
Margaret Bossenbery made a motion to approve SER 105 Internet Access Policy. Vern Johnson seconded the motion. The motion carried.
4. Legislative Update
Governor Whitmer proposed 2022 budget was presented to the state legislature. For libraries there is no expected decrease in state aid.
5. Community Contacts
Sandy will be attending Friends meeting monthly.

Finance

1. Unaudited Final December 2020 Financial Report
The Unaudited Final December 2020 Financial Report was approved by consent.
2. January 2021 Financial Report
The January 2021 Financial Report was approved by consent.
3. February 2021 Budget Revisions
The February 2021 Budget Revisions was approved by consent.

DIRECTOR'S REPORT

- Telehealth emotional support through Health Net will be available for staff beginning sometime in March 2021.
- The Mason Library renovation is proceeding. Executive Director Duimstra attended the joint meeting between Mason's City Council and Planning Commission where City Manager Deb Stuart presented the project to both groups.
- East Lansing Public Library is reopening to the public on March 1, 2021. We have started planning for reopening for in-person browsing in late spring.

- CADL's Marketing Department won a Golden Addy Award for the marketing campaign for our Read Woke Reading Challenge.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Board members asked questions regarding the annual report presentation.

ADJOURNMENT

Margaret Bossenbery made a motion to adjourn the meeting. Debora Bloomquist seconded the motion. The motion carried. The meeting was adjourned at 7:23 p.m.