

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

March 16, 2022

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, DeYeya Jones, Sally Trout

Members Absent:

Staff Present: Scott Duimstra, Jolee Hamlin, Sheryl Knox, Julie Laxton, Michael Moore, Thais Rousseau, Trent Smiley, Pat Taylor

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present

Bossenbery – Present

Croff – Present

Drake – Present

Jones – Present

Trout – Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Jeff Croff made a motion to move New Business item #4 and all items under Finance to the consent agenda. DeYeya Jones seconded the motion. The motion carried.

Jeff Croff made a motion to remove the Executive Director's Evaluation from the agenda. Sandy Drake seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the agenda as amended. Debora Bloomquist seconded the motion. The motion carried.

2. Approval of Minutes February 16, 2022

The minutes of February 16, 2022 were approved by consent.

3. Disbursements for February 2022

The disbursements for February 2022 were approved by consent.

CHAIRPERSON'S COMMENTS

There were no chairperson's comments.

NEW BUSINESS

General

1. Resolution on Increasing Property Taxes

Margaret Bossenbery made a motion to approve the Resolution on Increasing Property Taxes. Jeff Croff seconded the motion. A roll call was held:

Bloomquist – Yes

Bossenbery – Yes

Croff – Yes

Drake – Yes

Jones – Yes

Trout – Yes

The motion carried.

2. Public Hearing on Increasing Property Taxes

The Board entered into the Public Hearing at 5:33 p.m. There were no public comments on the Property Taxes. The Board left the Public Hearing at 5:34 p.m.

3. Resolution on Increasing Property Taxes

Margaret Bossenbery made a motion to approve the Resolution on Increasing Property Taxes. Sandy Drake seconded the motion. A roll call was held:

Bloomquist – Yes

Bossenbery – Yes

Croff – Yes

Drake – Yes

Jones – Yes

Trout – Yes

The motion carried.

4. GOV 201 Services, Facilities, Furniture and Equipment

GOV 201 Services, Facilities, Furniture and Equipment was approved by consent.

5. Legislative Update

There were no legislative updates.

6. Community Contacts

Sandy Drake helped the Okemos Friends Group set up their booksale.

Finance

1. February 2022 Financial Report
The February 2022 Financial Report was approved by consent.
2. Cybersecurity Assessment Services
The Cybersecurity Assessment Services were approved by consent.
3. ExtremeCloud IQ Pilot Subscriptions
The ExtremeCloud IQ Pilot Subscriptions were approved by consent.
4. Pension Adjustment Retirement Expense
The Pension Adjustment Retirement Expense were approved consent.

DIRECTOR'S REPORT

- CADL partnered with Vevay Township on a grant for installing a StoryWalk in the park behind the township offices.
- CATA will be offering advertising opportunities on the outside and inside of their buses. CADL will have some smaller ads on the outside of the buses.
- On Thursday, March 17, Management Team members and Head Librarians will get their photos taken by photographer Dave Trumpie. We will schedule Board photos when the two new Board members are appointed.
- In May, Executive Director Duimstra needs to attend the Michigan Librarian Association's Think Space Conference on Wednesday, May 18. Due to this scheduling conflict, the Board voted to have a combined COW/Board meeting on Wednesday, May 11.
- The renovation of the IT Department is nearly done. The project should be completed in April.
- Representative Julie Brixie will be doing a special virtual storytime at the Haslett Branch on Wednesday, March 30 at 10:30am.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Michael Moore updated the Board about the Mason Library renovation status.

EXECUTIVE DIRECTOR'S EVALUATION

The Executive Director's Evaluation was removed from the agenda.

ADJOURNMENT

Margaret Bossenbery made a motion to adjourn the meeting. Jeff Croff seconded the motion. The motion was carried. The meeting was adjourned at 5:51 pm.