

**CAPITAL AREA DISTRICT LIBRARIES  
BOARD MEETING  
April 21, 2021**

**Members Present:** Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, DeYeya Jones, Sally Trout

**Members Absent:**

**Staff Present:** Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Michael Moore, Thais Rousseau, Trent Smiley, Pat Taylor

**Others Present:**

**CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

**ROLL CALL**

Bloomquist – Present

Bossenbery – Present

Croff – Present (departed at 6:30 p.m.)

Drake – Present

Johnson – Present

Jones – Present

Trout – Present

Margaret Bossenbery made a motion to excuse the absence of Vern Johnson on April 14, 2021. Jeff Croff seconded the motion. The motion carried.

**COMMUNICATIONS**

There were no communications.

**PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments on agenda items.

**CONSENT AGENDA**

1. Approval of Agenda

Jeff Croff made a motion to move Finance items 1-3 to the consent agenda. Vern Johnson seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the consent agenda as amended. Debora Bloomquist seconded the motion. The motion carried.

2. Approval of Minutes March 17, 2021

The minutes of March 17, 2021 was approved by consent.

### 3. Disbursements for March 2021

The disbursements for March 2021 were approved by consent.

## **CHAIRPERSON'S COMMENTS**

- Board Chair Sally Trout wants to host an ongoing diversity series for our Board beginning in July.
- Margaret Bossenbery congratulated Pat Taylor and Chelsea Koenigsknecht on their work anniversaries.

## **NEW BUSINESS**

### **General**

#### 1. Election of Officers

Board slate of officers:

- Sally Trout – Board Chair
- Jeff Croff – Vice Chair
- DeYeya Jones – Secretary
- Vern Johnson – Treasurer

Sandy Drake made a motion to approve the slate of officers. Margaret Bossenbery seconded the motion. The motion carried.

#### 2. Fine Free Recommendation

Debora Bloomquist made a motion to approve the Fine Free Recommendation. Jeff Croff seconded the motion. Yes (5): Bloomquist, Croff, Drake, Johnson, Jones; No (2): Bossenbery, Trout. The motion carried.

#### 3. Legislative Update

House Bill 4530 to 4533 would amend different acts to move the date of the primary election in Michigan from August to June and remove the May regular election date. The bills would take effect January 1, 2023.

#### 4. Community Contacts

Sandy Drake attended the Friends of the Haslett Library Friends meeting.

## **Finance**

#### 1. March 2021 Financial Report

This item was approved by consent.

#### 2. Delivery Vehicle Purchase Recommendation

This item was approved by consent.

#### 3. IT Renovation Architect Recommendation

This item was approved by consent.

## **DIRECTOR'S REPORT**

- MLA's Advocacy Day took place on Tuesday, April 30. Executive Director Duimstra met virtually with Rep. Sarah Antony and Sen. Curtis Hertel, Jr. to thank them for their support of State Aid to Libraries and to explain the impact CADL has made on our members' lives during the pandemic.
- Several CADL branches are partnering with the Greater Lansing Food Bank to distribute weekend packs of food for families. The packs will consist of 2-days' worth of nonperishable food.
- CADL's plan to begin offering in-person browsing on Monday, May 3 has been delayed due to the current surge of COVID-19 cases in Ingham County. A new date will be determined once the cases begin to decline.
- Foster Head Librarian, Melissa Cole, and Executive Director Duimstra met with the Lansing Parks Department staff to discuss having the Foster Labs space included on the Foster Library Agreement. This would allow CADL to use E-Rate funds for internet and WIFI in the space.

## **CLOSED SESSION**

The Board went into Closed Executive Session as allowed under the Open Meetings Act. PA 127 of 1976 as last amended, to discuss Scott Duimstra's evaluation. A roll call vote was held:

Bloomquist – Yes  
Bossenbery – Yes  
Croff – Absent  
Drake – Yes  
Johnson – Yes  
Jones – Yes  
Trout – Yes

Sandy Drake made a motion to move the Board into a closed session. Margaret Bossenbery seconded the motion. The motion carried. The Board went into its closed session at 6:40 p.m.

Margaret Bossenbery made a motion to move the Board out of its closed session. Vern Johnson seconded the motion. The motion carried.

The Board returned from its closed session at 6:57 p.m.

## **PUBLIC, STAFF, AND BOARD MEMBER COMMENTS**

There were no public, staff, or Board member comments.

## **ADJOURNMENT**

Margaret Bossenbery made a motion to adjourn the meeting. Vern Johnson seconded the motion. The motion carried. The meeting was adjourned at 7:01 p.m.