

CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING
January 19, 2022

Members Present: Debora Bloomquist, Jeff Croff, Sandy Drake, DeYeya Jones, Sally Trout

Members Absent: Margaret Bossenbery

Staff Present: Scott Duimstra, Jolee Hamlin, Chelsea Koenigsnecht, Thais Rousseau

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present

Bossenbery – Absent

Croff – Present

Drake – Present

Jones – Present

Trout – Present

Debora Bloomquist made a motion to excuse the absence of Margaret Bossenbery from the January COW and Board meetings. Jeff Croff seconded the motion. The motion carried.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Jeff Croff made a motion to move all items under Finance to the consent agenda. Sandy Drake seconded the motion. The motion carried.

Jeff Croff made a motion to approve the consent agenda as amended. Sandy Drake seconded the motion. The motion carried.

2. Approval of Minutes December 15, 2021

The Minutes of December 15, 2021 were approved by consent.

3. Disbursements for December 2021

The Disbursements for December 2021 were approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's comments.

NEW BUSINESS

General

1. Legislative Update
There are no legislative updates.
2. Community Contacts
Sally Trout and Deb Bloomquist attended the ribbon cutting of Foster Labs on Friday, January 14.

Finance

1. December 2021 Financial Report
The December 2021 Financial Report was approved by consent.

DIRECTOR'S REPORT

- The Michigan Department of Health and Human Services distributed COVID-19 test kits to 18 libraries in Michigan. CADL was not selected for the program.
- CADL purchased N95 masks for staff. They are not required to wear them, but we wanted to have them available if staff wanted them. Currently, we instruct staff to follow CDC's masking guidelines which state to wear a well-fitting mask that protects you and is comfortable.
- The Michigan Library Association's Advocacy Day has been moved to virtual only on Tuesday, March 1.
- CADL has been in contact with Mayor Schor's office regarding the resignation of Vern Johnson and the next steps for finding a replacement from the City of Lansing.
- The Winter Reading Challenge is taking place from January 18 – February 28. The theme is "Reading for a Better World" and is open to all ages with small prizes and gifts for participants who read the required amounts.
- CADL started a promotional campaign titled "Fact or Fiction" that focuses on the value of having a library card and using library services.
- There has been a drop in the number of individuals having library cards. The total numbers will be shared in February during the Executive Director's Annual Report presentation.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

There are no public, staff or board member comments.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. Sandy Drake seconded the motion. The motion was adjourned at 5:44 p.m.