

CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING
September 16, 2020

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, DeYeya Jones

Members Absent:

Staff Present: Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Thais Rousseau, Trent Smiley, Pat Taylor

Others Present: Lindsay Dangl

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present
Bossenbery – Present
Croff – Present
Drake – Present
Johnson – Present
Jones – Present
Trout – Present

COMMUNICATIONS

There are no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There are no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda
Margaret Bossenbery made a motion to approve the consent agenda. DeYeya Jones seconded the motion. The motion carried.

2. Approval of Minutes August 19, 2020
The minutes of August 19, 2020 were approved by consent.

3. Disbursements for August 2020
The disbursements for August 2020 were approved by consent.

CHAIRPERSON'S COMMENTS

- Board Chair Sally Trout thought that the CADL Fall Event Guides turned out very nice. A guide will be mailed out to the Board.

- The Board Chair is striving to build connection between the Board and the CADL Friends' Groups and has asked Board member Sandy Drake to attend each group's meetings one to two times per year to establish this relationship.

NEW BUSINESS

General

1. Appoint the McConnell Award Committee
The following board members were appointed to the McConnell Award Committee:
 - Committee Chair: Debora Bloomquist
 - Jeff Croff
 - Sandy Drake
2. Executive Director's Contract Renewal
Margaret Bossenbery made a motion to approve the Executive Director's Contract Renewal. Jeff Croff seconded the motion. The motion carried.
3. Legislative Update
 - Proposed changes to the Library Privacy Act were passed by the House and will be going before the full Senate to be voted on.
 - Mideastern Michigan Library Cooperative has projected that State Aid funds will be cut by 25-50% in 2021.
4. Community Contacts
There are no community contacts.

Finance

1. August 2020 Financial Report
Finance Director Pat Taylor projects that CADL will have net income loss of \$250,000-300,000 in 2020 due to the Covid-19 pandemic. It is expected to be offset by the same amount under expenditures.

Debora Bloomquist made a motion to approve the August 2020 Financial Report. DeYeya Jones seconded the motion. The motion carried.
2. 2021 Millage Rate Approval
Jeff Croff made a motion to approve the 2021 Millage Rate Approval. Vern Johnson seconded the motion. The motion carried.
3. Downtown Lansing Library Parking Agreement Renewal
Vern Johnson made a motion to approve the Downtown Lansing Library Parking Agreement Renewal. Margaret Bossenbery seconded the motion. The motion carried.
4. September 2020 Budget Revision
Margaret Bossenbery made a motion to approve the 2020 Budget Revision. DeYeya Jones seconded the motion. The motion carried.
5. Tutor.com Recommendation
Margaret Bossenbery made a motion to approve the Tutor.com Recommendation. Vern Jonson seconded the motion. The motion carried.

6. Mason Boiler Asset Transfer Recommendation

Jeff Croff made a motion to approve the Mason Boiler Asset Recommendation. DeYeya seconded the motion. In favor: 6, Opposed: 1. The motion carried.

DIRECTOR'S REPORT

- The Storywalk at Laylin Park in the City of Mason has been installed.
- CADL has partnered with Dallas, Texas's national radio show Stacks 92.1 *DeDe in the Morning* to share DeDe's weekly recommended downloads. The downloads will be collected from our digital collections.
- A new reading challenge, *Read Woke*, will take place from September 15 – October 31, and it will encourage participants to read diversely.
- Scott Duimstra attended the Cultural Advocacy Network virtual meet and greet with elected officials including State Representatives Sarah Anthony and Julie Brixie and Senator Curtis Hertel Jr. Scott spoke about how State Aid to Public Libraries impacts our library services and the importance of the funding.
- CADL has received many nominations for the Dr. Robert L. McConnell Award! The committee will meet to explore the applications to determine a recipient for both the service and innovation awards.
- Ingham County has a higher response rate for the US Census than the national average of 70.64%!
- In October there will be two meetings, COW and Board. We will be back to our normal schedule and will be held virtually.

POLICIES – No changes, for review only (enc)

1. HUM 103 Travel Policy
2. HUM 106 Service Club Membership
3. HUM 107 Harassment Policy
4. HUM 108 Nepotism Policy
5. HUM 110 Worker's Compensation

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

There are no public, staff or board member comments.

ADJOURNMENT

Margaret Bossenbery made a motion to adjourn the meeting. Jeff Croff seconded the motion. The motion carried. The meeting was adjourned at 6:27 p.m.