

**CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING**

December 15, 2021

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, Sally Trout

Members Absent: DeYeya Jones

Staff Present: Scott Duimstra, Jolee Hamlin, Julie Laxton, Michael Moore, Thais Rousseau, Trent Smiley, Pat Taylor

Others Present: Lindsay Dangl

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present

Bossenbery – Present

Croff – Present

Drake – Present

Johnson – Present

Jones – Absent

Trout – Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There are no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda

Jeff Croff made a motion to remove Resolutions for City of Lansing Council Members Jeremy Garza and Adam Hussain Scott. Margaret Bossenbery seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the consent agenda as amended. Jeff Croff seconded the motion. The motion carried.

2. Approval of Minutes November 17, 2021

The Minutes of November 17, 2021 were approved by consent.

3. Disbursements for November 2021

The Disbursements for November 2021 were approved by consent.

CHAIRPERSON'S COMMENTS

There were no Chairperson's comments.

PRESENTATION

1. Resolutions for City of Lansing Council Members Jeremy Garza and Adam Hussain Scott Duimstra, Executive Director

The presentation for Resolutions for City of Lansing Council Members Jeremy Garza and Adam Hussain was tabled.

NEW BUSINESS

General

1. Legislative Update

There were no legislative updates.

2. Community Contacts

Sandy Drake volunteered at the Okemos Friends Booksale.

Finance

1. November 2021 Financial Report

Jeff Croff made a motion to approve the November 2021 Financial Report. Debora Bloomquist seconded the motion. The motion carried.

2. Attorney Contract Renewal

Jeff Croff made a motion to approve the Attorney Contract Renewal. Vern Johnson seconded the motion. The motion carried.

3. Downtown Lansing Library Fiber Backbone Vendor Recommendation

Margaret Bossenbery made a motion to approve the Downtown Lansing Library Fiber Backbone Vendor Recommendation. Jeff seconded the motion. The motion carried.

DIRECTOR'S REPORT

- The Michigan Library Association's Advocacy Day will in-person at the State Capitol on Tuesday, March 1. Each library who is attending will be meeting with the legislators.
- The City of Mason received no bids for the Mason Library renovation project. CADL and the City of Mason will regroup to see if we can combine parts of the project and put it out to bid again.
- City Pulse did an article on the Foster Labs space in the Foster Community Center. CADL and the City of Lansing will host a ribbon cutting at the Foster Labs on Friday, January 14 at 10 AM.
- The Student Success Initiative started at Williamston Community Schools in November. To help promote the program, Williamston Library staff hosted classroom visits and scavenger hunts that allowed the students to learn about the resources they could use with their library accounts.

- The organization Leader Dogs for the Blind reached out to CADL about allowing their puppies to train in the Downtown Lansing Library. They will be coming in late January to train the puppies on taking the stairs, elevators and walking the space.
- Lansing Township Supervisor Diontrae Hayes is working with the nonprofit Jackson Doll Production to host a Winter Warm Up event at the Downtown Lansing Branch where coats, blankets and personal items will be given out to homeless individuals and families.
- CADL is again hosting a storytime on 99.1 WFMK. Starting at 7 PM and then repeating at the beginning of every hour, Youth Librarian Tom Shilts will be reading “Twas the Night Before Christmas”.

Policies – No changes, for review only

1. HUM 211 UAW Contract (HEAD)
2. HUM 212 UAW Contract (MID)
3. HUM 213 UAW Contract (TECH)
4. HUM 221 Non-Union Administration Employee Policy Manual
5. HUM 231 Page Employee Manual

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

There were no public, staff, or Board member comments.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. Margaret Bossenbery seconded the motion. The motion carried. The meeting was adjourned at 5:55 p.m.