

**CAPITAL AREA DISTRICT LIBRARIES**  
**BOARD MEETING**  
January 22, 2020

**Members Present:** Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Sandy Drake, Vern Johnson, DeYeya Jones, Sally Trout

**Members Absent:**

**Staff Present:** Scott Duimstra, Jolee Hamlin, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Thais Rousseau, Pat Taylor

**Others Present:** David Klevorn

**CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

**ROLL CALL**

Bloomquist – Present  
Bossenbery – Present  
Croff – Present  
Drake – Present  
Johnson – Present  
Jones – Present  
Trout – Present

**COMMUNICATION**

Two thank you cards were received from CADL branches in appreciation of the holiday candy delivery.

**PUBLIC COMMENT ON AGENDA ITEMS**

There are no public comments on agenda items.

**CONSENT AGENDA**

1. Approval of Agenda

Jeff Croff made a motion to add a Closed Session to Discuss a Written Legal Opinion to the agenda. Margaret Bossenbery seconded the motion. The motion carried.

Sally Trout made a motion to move the December 2019 Financial Report to the consent agenda. Jeff Croff seconded the motion. The motion carried.

Margaret Bossenbery made a motion to approve the agenda as amended. Sally Trout seconded the motion. The motion carried.

2. Approval of Minutes December 18, 2019

The minutes of December 18, 2019 were approved by consent.

### 3. Disbursements for December 2019

The disbursements of December 2019 were approved by consent.

## **CHAIRPERSON'S COMMENTS**

Board Chair Debora Bloomquist and Sally Trout attended Peg Mawby's retirement recognition at the Village of Webberville Board Meeting. Deb noted that Peg has done a fantastic job as the Head Librarian of Dansville, South Lansing and Webberville and she will be missed.

## **PRESENTATION**

1. Thais Rousseau, Associate Director of Collection Services – Introduction to New Databases  
Thais Rousseau presented information about CADL's new databases.

## **NEW BUSINESS**

### **General**

1. Legislative Update  
Scott Duimstra provided the board with updates regarding Senate Bill 611, The Library Privacy Act.
2. Community Contacts
  - Executive Director Scott Duimstra and Sandy Drake attended Ann Chapman's recognition at the Meridian Township Board Meeting. Sandy noted that Meridian Township had very nice things to say about Ann along with a patron who spoke during public comment about the positive impact that Ann made on her family.
  - Ann's retirement party will be held January 29 from 3-5.
  - Peg Mawby's retirement party will be held on January 30 from 3-5.

### **Finance**

1. December 2019 Financial Report  
The December 2019 Financial Report was approved by consent.

## **DIRECTOR'S REPORT**

- The City of Mason will receive a storywalk this spring!
- The Mason Library's renovation RFP will close on January 31.
- Interviewing for the Webberville Head Librarian is taking place and there is a great slate of candidates.
- Scott and Pat Taylor are currently interviewing for CADL's Operations Director.
- The Foster Library will begin offering ITEC programs in the spring including classes for homeschooled students and senior citizens.
- A play tree has been built in the children's section of the Downtown Lansing Library in memory of Dr. Clarence Wills. His family raised money for a stone on the donor tree, but not enough money was raised. Instead a tree was built with it.
- The Mason Library has built a partnership with the Ingham County Shelter. Children can practice their reading skills while reading to the dogs; in return, the dogs receive attention.

## **PUBLIC, STAFF, AND BOARD MEMBER COMMENTS**

Sally Trout purchased an out of district library card for her son and he is using it in Amsterdam.

### **CLOSED SESSION TO DISCUSS WRITTEN LEGAL OPINION**

The Board went into Closed Executive Session as allowed under the Open Meetings Act. PA 127 of 1976 as last amended, to discuss a Written Legal Opinion. A roll call vote was held:

Bloomquist – Present  
Bossenbery – Present  
Croff – Present  
Drake – Present  
Johnson – Present  
Jones – Present  
Trout – Present

Sally Trout made a motion to move the Board into a closed session. DeYeya Jones seconded the motion. The motion passed. The Board went into its closed session at 6:11 p.m.

Vern Johnson made a motion to move the Board out of its closed session. Sally Trout seconded the motion. The motion carried. The Board returned from its closed session at 6:39 p.m.

### **ADJOURNMENT**

Jeff Croff made a motion to adjourn the meeting. Margaret Bossenbery seconded the motion. The motion carried. The meeting was adjourned at 6:41 p.m.