

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

March 2, 2016

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Vern Johnson, Quenda Story, Sally Trout

Members Absent:

Staff Present: Scott Duimstra, Jolee Hamlin, Maureen Hirten, Kathy Johnson, Sheryl Knox, Chelsea Koenigsnecht, Julie Laxton, Trent Smiley, Pat Taylor

Others Present: John Elsinga, Tracy Miller

CALL TO ORDER

The Chairperson called the meeting to order at 5:31 p.m.

ROLL CALL

Bloomquist—Present
Bossenbery—Present
Croff— Present
Johnson—Present
Story— Present
Trout—Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

John Elsinga provided the Board with more information regarding the Delta Township DDA proposal.

CONSENT AGENDA

1. Approval of Agenda

Jeff Croff made a motion to remove item General item 1 off of the Board Agenda. Margaret Bossenbery seconded the motion. The motion carried.

Bossenbery made a motion to move General items 1 and 2 and Finance items 1 through 4 to the consent agenda. Vern Johnson seconded the motion. The motion carried.

2. Approval of Minutes January 20, 2016

In the minutes of January 20, 2016, Ingham County School District needs to be changed to Lansing School District.

This item was approved by consent.

3. Disbursements for January 2016

This item was approved by consent.

CHAIRPERSON'S COMMENTS

The Executive Director evaluations will take place on March 16. Board members need to have their evaluations submitted to the Chair by March 9.

NEW BUSINESS

General

1. Delhi Township DDA

The Delhi Township DDA was removed from the Board agenda. This action was approved by consent.

2. SER 206 Library Card Application Retention Policy

This item was approved by consent.

3. Director's Annual Report

Executive Director, Maureen Hirten, presented her annual report to the Board.

4. Legislative Update

Hirten provided the Board with updates to a bill that was discussed at the January Board meeting.

5. Community Contacts

There were no community contacts.

Finance

1. January 2016 Preliminary Financial Report

This item was approved by consent.

2. 2016 Budget Revisions

This item was approved by consent.

3. Community Outreach Vehicle Recommendation

This item was approved by consent.

4. 2015 Audit Engagement Letter

This item was approved by consent.

DIRECTOR'S REPORT

- Next week, Tim and Tracie Baise will take ownership of the city's community center that houses the Williamston Library. Major building projects include the roof and boiler system.

- Board Chair, Debora Bloomquist, sent two batches of books to Keystone Academy on behalf of CADL. CADL was mentioned in the academy's newsletter
- CADL's "Everything Right Here" campaign has been featured frequently on television and radio.
- Singer, song writing Taylor Taylor and author Lisa Rose presented at the Women's Expo on behalf of CADL.
- The Rotary presentation about CADL took place in the third week in January. Erin Kurt spoke about New Year's Resolutions and how patrons can use the library to reach them. Heidi Butler spoke about online local history. Executive Director, Maureen Hirten, has received great reviews of the presentations.
- Kurtz has been working with volunteers to help with a library program that entails coding and gaming called Coder Dojo. This program is for ages 7 to 17.
- All libraries have had credit card terminals at their circulation desks.
- The Bean Stack program will be available to patrons in the near future. This program acts as a reader's advisory service for parents and kids through the age of 12. It will recommend books for children based on the child's reading interests.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

The Board thanked Executive Director, Maureen Hirten, for her presentation tonight.

ADJOURNMENT

Vern Johnson made a motion to adjourn the meeting. Jeff Croff seconded the motion. The motion carried. The meeting adjourned at 7:08 p.m.