

**CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING**

March 15, 2017

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, DeYeya Jones, Quenda Story, Sally Trout

Members Absent: Vern Johnson

Staff Present: Scott Duimstra, Jolee Hamlin, Maureen Hirten, Kathy Johnson, Chelsea Koenigsknecht, Julie Laxton, Trent Smiley, Pat Taylor

Others Present: Todd Gute

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

Bloomquist – Present
Bossenbery – Present
Croff – Present
Johnson – Absent
Jones – Present
Story – Present
Trout – Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

I. Approval of Agenda

Margaret Bossenbery made a motion to add the Executive Director Contract under New Business as #7.

Ms. Bossenbery made a motion to add items 3 and 4 from New Business General and item 1 from Finance to the consent agenda. Sally Trout seconded the motion. The motion carried.

Ms. Bossenbery made a motion to approve the consent agenda as amended including the minutes of February 15, 2017 and the Disbursements of February 2017. Jeff Croff seconded the motion. The motion carried.

2. Approval of Minutes February 15, 2017

This item was approved by consent.

3. Disbursements for February 2017

This item was approved by consent.

CHAIRPERSON'S COMMENTS

- Board Chair, Debora Bloomquist, Sally Trout and Jeff Croff attended the Ingham County Commissioners first annual State of County. Chairperson Sarah Anthony had a great presentation. There were opportunities for networking to take place at this event.
- The City of Williamston has a new Mayor, Tammy Gilroy. Ms. Gilroy introduced herself to Ms. Bloomquist at the State of County.
- Ms. Bloomquist commended Jolee Hamlin and Trent Smiley on the organization of the Shaka Senghor events held at the Library of Michigan and Everett High School. She gave thanks to the Library of Michigan for partnering with CADL for this wonderful experience.
- Ms. Bloomquist provided thanks to Sally Trout for acting as the Board Chair at March's COW meeting.
- An arrangement of flowers will be delivered to Ms. Janet Welch at the State Bar of Michigan in appreciation of using the Conference Room for our Executive Director interviews.
- The Downtown Lansing Library Grand Re-Opening will take place on Monday, March 20 at 5:00 PM.
- Thanks was given to Kathy Johnson by Ms. Bloomquist as everything she has done for the Downtown Lansing Library has been a labor of love. This is Ms. Johnson's final meeting before her retirement. There was a standing applause by the CADL Board members.

NEW BUSINESS

General

1. Todd Gute, President of MAYOTTEgroup

Mr. Gute expressed appreciation to the CADL staff as they are very committed to the CADL organization. Mr. Gute presented Pat Taylor and Kathy Johnson with a token of appreciation.

2. Appointment of Board Nomination Committee

The following Board members were appointed to the Board Nomination Committee:

- Committee Chair, Jeff Croff
- Sally Trout
- Margaret Bossenbery

3. HUM 301 Student Intern Policy

This item was approved by consent.

4. REL 105 Volunteers

This item was approved by consent.

5. Legislative Update

Beau LaFave introduced the house bill no. 4346. This bill would allow State of Michigan residents to purchase a library license plate. Raised funds would benefit public libraries in Michigan.

6. Community Contacts

DeYeya Jones invited students and their parents to the Shaka Senghor event at the Library of Michigan. Each person in attendance enjoyed the event.

7. Executive Director Contract

Margaret Bossenbery made a motion to approve the Executive Director Contract. DeYeya Jones seconded the motion. The motion carried.

Finance

1. February 2017 Financial Report

This item was approved by consent.

DIRECTOR'S REPORT

- The order of speakers at the Downtown Lansing Library grand re-opening event will be: Board Chair Debora Bloomquist; Mayor Bernero; State Rep. Andy Schor; President of the Friends of Lansing Libraries; and Kathy Johnson. After the speakers conclude, the ribbon cutting will take place.
- Executive Director, Maureen Hirten, provided the Board with a CADL Grant update.
- Scott Duimstra will begin his new position as the Executive Director on May 15. On this date, Jolee Hamlin's job title will change to Senior Associate Director of Public Service.
- A relationship between Whole Foods and CADL has been established. During National Library Week, patrons who show their library card at Whole Foods will be awarded a prize.
- Mr. Duimstra has been monitoring the online chat feature that began on Monday. All chats have received a good rating concluding the conversation.
- The Holt Library hosted an after-hours dominos event. Fun was had by all attendees.
- The following items have been added to the Library of Things: Melody and Josefina American Girl Dolls; yard games; and Thereminis.
- Gene Wasserman of Michigan Bluebird Society presented an informative program at the Leslie Library. Patrons learned how to identify different birds that live in their backyard.
- CADL has purchased educational tablet Launchpads. The pads are STEM and STEAM related and host 12 – 14 educational apps. The educational apps can be purchased by parents through the Apple, Google or Android app store to their own device.
- Alfreda Schmidt has expressed interest in having a library in the Alfreda Schmidt Southside Community Center. Alternatives to adding a library include adding this location to the Mobile Library stop schedule or having a booknook in the center.
- CADL has received a FOIA request from American Transparency requesting the names, positions, date of hire and salaries of our employees. CADL requested a 10 day extension.
- Williamston Library Head Librarian was invited to attend a meeting with Wanda Bloomquist, Alan Dolley and the Director of the Senior Center to discuss the logistics of the community building and its management.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Margaret Bossenbery made a motion to excuse the absence of Vern Johnson. Sally Trout seconded the motion. The motion carried.

Sally Trout has received notification that her CADL email is not functioning properly.

ADJOURNMENT

Jeff Croff made a motion to adjourn the meeting. Margaret Bossenbery seconded the motion. The motion carried. The meeting was adjourned at 6:38 p.m.