

**CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING**

March 16, 2016

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Vern Johnson, Quenda Story

Members Absent: Sally Trout (excused)

Staff Present: Scott Duimstra, Jolee Hamlin, Maureen Hirten, Kathy Johnson, Sheryl Knox, Chelsea Koenigsnecht, Julie Laxton, Trent Smiley, Pat Taylor

Others Present:

CALL TO ORDER

The Chairperson called the meeting to order at 5:31 p.m.

ROLL CALL

Bloomquist—Present
Bossenbery—Present
Croff— Present
Johnson—Present
Story— Present
Trout—Absent (excused)

Margaret Bossenbery made a motion to approve the absence of Sally Trout. Vern Johnson seconded the motion. The motion carried.

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

I. Approval of Agenda

Margaret Bossenbery made a motion to move the Director's Evaluation to the Committee of the Whole meeting that will take place on April 13, 2016. Quenda Story seconded the motion. The motion carried.

Margaret Bossenbery made a motion to General item number 1 and Finance items number 1 through 4 to the consent agenda. Vern Johnson seconded the motion. The motion carried.

Jeff Croff made a motion to approve the consent agenda. Vern Johnson seconded the motion. The motion carried.

2. Approval of Minutes March 02, 2016

Board Chair, Debora Bloomquist, requested to have the location of Keystone Academy added to the minutes of March 02, 2016. Keystone Academy is located in Beijing, China.

The minutes of March 02, 2016 was approved by consent.

3. Disbursements for February 2016

The disbursements for February 2016 was approved by consent.

CHAIRPERSON'S COMMENTS

David Small will be at the Downtown Lansing Library on Friday, March 18. David Small and Sarah Stewart will be at the South Lansing Library on Saturday, March 19.

NEW BUSINESS

General

1. SER 101 Materials Selection Policy

This item was approved by consent.

2. Legislative Update

The Senate passed the seven-bill package, bill 624 allowing libraries to protect their dedicated special millages from tax capture.

3. Community Contacts

There were no community contacts.

Finance

1. February 2016 Financial Report

This item was approved by consent.

2. Architect Vendor Recommendation

This item was approved by consent.

3. Firewall Vendor Recommendation

This item was approved by consent.

4. Innovative Cloud Backup Recommendation

This item was approved by consent.

DIRECTOR'S REPORT

- During March is Reading Month, the libraries host character visits by the Early Childhood Literacy Coalition. Betsy Hull, Head Librarian of the Okemos Library, wore the Paddington costume during an event.
- The Downtown Lansing Library is hosting a Michigan Notable Book Author, Bonnie Jo Campbell, on May 10.
- Eric Jerome Dickey will be coming to Schuler's Book Store on April 20. CADL is a sponsor of this event.

- The Okemos Library received a donation of books written in Chinese for the library's world language collection. It is from the MSU Chinese School. Students donated four weeks of their time to translate the bibliographic information for the collection.
- Former Director, Lance Warner, was named a Mover and Shaker of Library Journal 2016.
- CADL did a *take over* of the WILX website during the basketball tournament.
- The Downtown Lansing hosted the Curious Crew and 250 attended the program. The feedback that was received was very positive.
- The CADL libraries have an opportunity to be a recipient of the Public Services Grant. \$50,000 has been allotted for this. Some ideas include:
 - The Stockbridge Library choose to do a Kids Community Read. Books were purchased for students in 4th through 7th grade. Additionally, there will be a movie, dance, snacks and prizes. The library partnered with local group, SRSLY, with this program. SRSLY works to stop substance abuse in kids and to encourage positive choices.
 - The Dansville Library requested to purchase six iPads with their grant application. It will be used to download apps and for digital storytimes for kids.
 - The Foster Library applied to purchase more items for their storytimes.
 - The Haslett Library will use theirs to create a story walk.
 - The Holt Delhi Library is using their grant to host a series called Health in the Park – classes will include kick boxing, PIYO, belly dancing, yoga, Zumba and tai chi.

DIRECTOR EVALUATION

It was approved by consent to move this item to the Committee of the Whole meeting on April 13 at 5:30 p.m.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

Finance Chair, Vern Johnson, praised the Finance Department regarding the results of the 2015 audit.

ADJOURNMENT

Margaret Bossenbery made a motion to adjourn the meeting. Vern Johnson seconded the motion. The motion carried. The meeting adjourned at 6:06 p.m.