

CAPITAL AREA DISTRICT LIBRARIES BOARD MEETING

April 20, 2016

Members Present: Debora Bloomquist, Margaret Bossenbery, Jeff Croff, Vern Johnson, Sally Trout, Quenda Story

Members Absent:

Staff Present: Deborah Bailey, Scott Duimstra, Jolee Hamlin, Maureen Hirten, Kathy Johnson, Sheryl Knox, Chelsea Koenigsknecht, Julie Laxton, Trent Smiley, Pat Taylor

Others Present: Jeff Staley, Maner Costerisan

CALL TO ORDER

The Chairperson called the meeting to order at 5:31 p.m.

ROLL CALL

Bloomquist—Present
Bossenbery—Present
Croff— Present
Johnson—Present
Story— Present
Trout—Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

Executive Director, Maureen Hirten, has requested to have her evaluation conducted during a closed session.

CONSENT AGENDA

1. Approval of Agenda
Margaret Bossenbery made a motion to move New Business, General items two through three and all items under Finance to the consent agenda. Sally Trout seconded the motion. The motion carried.

Bossenbery made a motion to approve the consent agenda. Jeff Croff seconded the motion. The motion carried.

2. Approval of Minutes March 16, 2016
The minutes of March 16, 2016 was approved by consent.
3. Disbursements for March 2016
The disbursements of March 2016 was approved by consent.

CHAIRPERSON'S COMMENTS

Board Chair, Debora Bloomquist, will be attending the National Library Legislative Day in Washington DC with a group from MMLC.

Bloomquist encouraged the Board to attend the annual report presentations. It is a valuable experience.

NEW BUSINESS

General

1. 2015 Audit Report Presentation, Jeffrey Staley, Maner Costerisan
Jeffrey Staley of Maner Costerisan provided the Board with an overview of CADL's audit report. CADL's financial statements present fairly – there were no adjusting journal entries.

Margaret Bossenbery made a motion to approve the 2015 Audit Report. Jeff Croff seconded the motion. The motion carried.
2. SER 102 Circulation Policy
This item was approved by consent.
3. SER 301 Forest Park Library Policy
This item was approved by consent.
4. Legislative Update
MLA is part of a coalition of associations and groups that is opposed to the Public Act Bill 279. After the bill's passage, the coalition filed a lawsuit challenging the constitutionality of the act. A federal judge issued a temporary injunction against it and MLA states that it expects that the injunction will be made permanent soon.
5. Community Contacts
Each year, members of the Management Team and Board attend the presentations of CADL's annual report by the library heads. Seven presentations took place in April including:
 - Village of Webberville: Jolee Hamlin and Quenda Story
 - Village of Dansville: Scott Duimstra, Debora Bloomquist, and Sally Trout
 - Aurelius Township: Pat Taylor, Debora Bloomquist, and Sally Trout

Finance

1. March 2016 Financial Report
This item was approved by consent.
2. Downtown Lansing Library Meeting Room Partition Recommendation
This item was approved by consent.

DIRECTOR'S REPORT

- Executive Director, Maureen Hirten, provided the Board with a picture of Paul Crandall dressed up in a gorilla costume and another of children in the Webberville schools completing library programs in their classroom.
- The Grand Opening of the StoryWalk in Orlando Park will tentatively take place on May 19 at 1:00 p.m.

- PLA presentations will take place at May's Board meeting.
- Money Smart week will take place during the week of April 25. CADL will have one adult program. Most CADL libraries will conducting Money Smart storytimes.
- Public Libraries Online featured Trent Smiley, CADL's Marketing Director. If you go to the Public Libraries Online archives, readers will be able to read this feature.
- Construction to the Williamston Community Center has begun. This building houses the CADL Williamston Library.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

- Board Chair, Debora Bloomquist, thanked the Finance department for their efforts with CADL's audit report.
- Margaret Bossenbery thanked the CADL staff for their great customer service that allowed for CADL to earn the Celebrated Service Award.

DIRECTOR'S EVALUATION

The Board went into Closed Session as allowed under the Open Meetings Act, PA 127 of 1976 as last amended, to discuss the evaluation of the Executive Director, Maureen Hirten, per her request. A roll call was held:

Bloomquist—Aye
 Bossenbery— Aye
 Croff – Aye
 Johnson— Aye
 Story— Aye
 Trout— Aye

Margaret Bossenbery made a motion to move the Board into a closed session. Jeff seconded the motion. The motion carried. The Board went into its closed session at 6:35 p.m.

Jeff Croff made a motion to move the Board out of its closed session. Quenda Story seconded the motion. The motion carried. The Board returned from its closed session at 6:59 p.m.

ADJOURNMENT

Margaret Bossenbery made a motion to adjourn the meeting. Vern Johnson seconded the motion. The motion carried. The meeting adjourned at 6:59 p.m.