OBITUARY, NEWSPAPER ARTICLE AND REFERENCE MATERIAL REQUESTS

Capital Area District LIBRARIES
Your branch, our family tree.

We will provide copies of obituaries or articles from our microfilmed copies of the local newspaper, *The Lansing State Journal* (or its predecessors.) We will also provide pages from reference material i.e. City Directories. All fees for requests MUST be prepaid. Fees include postage, photocopying and handling.

Because there is no index to the newspaper, **the date of death** OR **the date of the article** MUST be provided. Requests from reference material must be specific.

Fees for Residents*	Fees for Non-Residents*
Residents* may make up to three requests per month free of charge. Call 517-367-6346 to make a request.	$5.00 per name for death notice/obituary. $5.00 per newspaper article. $5.00 per request for reference material. Requests must be made by mail and include payment. ***We cannot guarantee that the information will be located. No refunds.***

IF YOU HAVE QUESTIONS ABOUT YOUR OBITUARY/ARTICLE REQUEST OR WOULD LIKE TO SPEAK TO STAFF BEFORE SENDING THIS FORM, CALL US AT 517-367-6346 or e-mail: reference@cadl.org

* A **resident** is anyone who has a Capital Area District Library card OR anyone who is a resident of Ingham, Eaton or Clinton county Michigan (card not required.)

If you are seeking a Death Certificate, Marriage License, Birth Certificate or Divorce Decree you need to contact: State of Michigan Vital Record Requests: 517-335-8666

A few Michigan death Records are online:

http://www.mdch.state.mi.us/pha/osr/gendisx/search.htm

Seeking Michigan 1897-1920 http://seekingmichigan.org/

NON-RESIDENTS: PRINT THIS FORM AND MAIL WITH YOUR CHECK OR MONEY ORDER. US FUNDS ONLY.

NAME OF THE DECEASED OR TITLE /SUBJECT OF ARTICLE/ OR SUBJECT OF REFERENCE MATERIAL

_____

DATE OF DEATH /ARTICLE/ REFERENCE MATERIAL

_____

Your Name _____

Address _____

City, State, Zip _____

Phone _____

Email _____

FEE ENCLOSED $_____ (see fees above)

Mail to:

Capital Area District Library
Attn: Reference
PO Box 40719
Lansing MI 48901