CAPITAL AREA DISTRICT LIBRARIES
BOARD MEETING

February 19, 2014

Members Present: Debora Bloomquist, Marge Bossenbery, Vern Johnson, Ifield Joseph, Alma Staton, Sally Trout

Members Absent: Quenda Story

Staff Present: Veronica Beecroft, Michele Brussow, Scott Duimstra, Maureen Hirten, Chelsea Koenigsknecht, Julie Laxton, Trent Smiley, Pat Taylor

Others Present: Vince Spagnuolo

CALL TO ORDER
The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL
The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Johnson—Present
Joseph— Present
Staton—Present
Story—Absent
Trout—Present

COMMUNICATIONS
There are no communications.

PUBLIC COMMENTS ON AGENDA ITEMS
There are no public comments on agenda items.

CONSENT AGENDA
1. Approval of Agenda
   Sally Trout moved to move General items two and three, and Finance items one, two and four to the Consent Agenda. Vern Johnson seconded the motion. Debora Bloomquist made a motion to approve the Consent Agenda. Vern seconded the motion. The motion carried.

2. Approval of Minutes January 22, 2014
   This item was approved by consent.

3. Disbursements for January 2014
   This item was approved by consent.

CHAIRPERSON'S COMMENTS

The evaluation of Capital Area District Library's Director will take place on March 19 at the Board meeting. Marge Bossenbery has requested that there be full attendance by all Board members at this meeting. Board members, Management Team and the heads must return their evaluation form to the appropriate person by March 6.

OLD BUSINESS

There is no old business.

NEW BUSINESS

General

1. 2014 Millage
   Debora Bloomquist moved to authorize placing the proposal on the August 5, 2014 ballot. The millage rate will be assessed at 1.56 mills for a period of four years. Vern Johnson seconded the motion. The motion carried.

2. REL 105 Volunteers
   This item was approved by consent.

3. Mason City Agreement
   This item was approved by consent.

4. Director's Annual Report
   Maureen Hirten presented her Annual Director's Report. She highlighted information pertaining to CADL's finances, community relations, services and goals in 2013.

5. Legislative Update
   There are no legislative updates.

6. Community Contacts
   There are no community contacts.

Finance

1. January 2014 Financial Report
   This item was approved by consent.

2. Dansville Renovation Project Budget
   This item was approved by consent.

3. February 2014 Budget Revisions
   CADL received an invoice for $22,500 for its Collection HQ. CADL expected to receive this invoice and pay 9 months of Collection HQ in 2013. $16,900 needs to be revised in the February 2014 budget due to paying this in 2014.

4. Internet Services Vendor Recommendation
   This item was approved by consent.

DIRECTOR'S REPORT

- CADL has received four $5 donations from Sacramento, California. Other attempted fraudulent donations were made as well.
- The Williamston City Council will have a report on the condition of the community center. An invitation to this event on Monday, February 24 was extended to the Board. The City Council is considering renovating the building and putting the library and senior center in the same building. If this is the case, Williamstown Township will support the millage to provide funding.
- Jennifer DeGroat, Aurelius Library Head, has been in communication with the courts regarding the resolution of the break-in that occurred at this library.
- In January, the Okemos Library processed 320 new library cards.
- The bookmobile has been off the road numerous times in January due to minor repairs and the cold weather.
- 813 people attended the *Lego Movie.* More theaters needed to be opened to accommodate the library patrons.
- CADL will be involved in the Kroger Community Rewards.
- Nancy Robertson, State Librarian, is retiring on April 30 and Maureen Hirten has been asked to be on the interview committee.

PUBLIC, STAFF, AND BOARD MEMBER COMMENTS

There are no public, staff or Board member comments.

ADJOURNMENT

Vern Johnson made a motion to adjourn the meeting. Debora Bloomquist seconded the motion. The motion carried. The meeting was adjourned at 7:10 p.m.