

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
December 15, 2010**

Members Present: Debora Bloomquist, Margaret Bossenbery, Ifield Joseph, Alma Staton, Quenda Story, Joan Trezise, Sally Trout

Members Absent: None

Staff Present: Veronica Beecroft, Maureen Hirten, Liz Kudwa, Sarah Redman, Kim Stewart, Pat Taylor, Lance Werner

Others Present: One member of the public.

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Joseph—Present
Staton—Present
Story—Present
Trezise—Present
Trout—Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

1. Approval of Agenda
Sally Trout made a motion to add to the consent agenda items 2-4 from the Finance section. Quenda Story moved to approve the consent agenda as amended including the minutes of November 17, 2010, the Financial Report for November 2010, the November 1 through November 30 disbursements totaling \$792,902.56. Debora Bloomquist seconded the motion. The motion carried.

2. Approval of Minutes of November 17, 2010
This item was approved by consent.

3. Disbursements for November 2010
This item was approved by consent.

CHAIRPERSON'S COMMENTS

Margaret Bossenbery acknowledged the award that Lance Werner received from Michigan Works and presented a gift from the Board in appreciation and recognition of his well-earned "New Kid on the Block" award.

OLD BUSINESS

1. Amnesty Consideration
More information on this plan will be shared in January.
2. Disaster Planning
Departmental disaster plans are due at the end of January.
3. REL 202 Support for Building Projects
This policy will be addressed in January.

NEW BUSINESS

General

1. Position Revision Proposal
Sally Trout made a motion to approve the position revision proposal. Debora Bloomquist seconded the motion. The motion carried.
2. Director Evaluation Committee
The committee will review the process for the Director's evaluation to take place in February. The Board Chairperson appointed Joan Trezise, Ifield Joseph, Alma Staton, and Sally Trout to the committee and will also serve. A meeting will be held at the earliest convenience.
3. Legislative Update
Lance Werner provided an update that the Library of Michigan filed a stay in the matter pertaining to Herrick District Library's suit related to payment of State aid. The future of State aid is unknown.

Margaret Bossenbery reported that she received an e-mail about contacting her legislator regarding legislation for ILMS.

4. Community Contacts
There were no community contacts.

FINANCE

1. CADL 2011 Budget
Sally Trout made a motion to adopt the proposed CADL 2011 budget. Ifield Joseph seconded the motion. The motion carried. All involved staff was thanked for their hard work on the development of the budget.
2. Downtown Lansing 2nd Floor Closure
This item was approved by consent.
3. Downtown Lansing 2nd Floor Electrical Bid
This item was approved by consent.
4. 2011 Legal Services Renewal
This item was approved by consent.

DIRECTOR'S REPORT

November Director's highlights included the following efforts:

- Lance continued to work on Libraries Act revision
- Attended a Western Library Director's meeting
- Spoke with Haslett officials and worked with Vince Spagnuolo on the lease agreement with Meridian Township
- Spoke at CADL conference where overwhelmingly positive feedback was provided
- Continued to make location visits
- Spoke with Vince about CADL's Millage policy

PUBLIC, STAFF, AND BOARD COMMENTS

There were no public, staff, or Board member comments.

ADJOURNMENT

Sally Trout made a motion to adjourn the meeting. Alma Staton seconded the motion. The motion carried. The meeting adjourned at 5:44 p.m.