

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
June 18, 2008**

Members Present: Debora Bloomquist, Margaret Bossenbery, Alma Staton, Quenda Story, Joan Trezise, Sally Trout, Stuart Wilson

Members Absent: None

Staff Present: Sheryl Bass, Veronica Beecroft, Eileen Droscha, Sue Hill, Sheryl Knox, Julie Laxton, Trent Smiley, Pat Taylor, Catherine Welscher

Others Present: None

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Staton—Present
Story—Present
Trezise—Present
Trout—Present
Wilson—Present

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

Alma Staton moved to add items 1-5 and item 8 to the consent agenda. A revision was requested to the May minutes. Sue Hill suggested the addition of closed session to discuss a legal issue and real estate purchase. Stuart Wilson supported the motion.

1. Approval of Agenda

Margaret Bossenbery asked the section about the Executive Committee in the Minutes of May 21, 2008 be amended as follows:

“Margaret Bossenbery explained that the Board Bylaws establishes a three person Executive Committee to include the Board Chairperson, the Board Treasurer, and a third board member to be appointed by the Chairperson. Both Chair Margaret Bossenbery and Treasurer Joan Trezise are automatically members of the Executive Committee. Margaret Bossenbery appointed Sally Trout to be the third member of the committee.”

Alma Staton moved to approve the consent agenda including the minutes of May 21, 2008 as amended, the Financial Report for May, and the May 1 through May 31 disbursements totaling \$1,117,819.05. Debora Bloomquist seconded the motion. The motion carried.

2. Approval of Minutes of May 21, 2008

This item was approved by consent.

3. Receipt of May 2008 Financial Report

This item was approved by consent.

4. Disbursements for May 2008

This item was approved by consent.

CHAIRPERSON'S COMMENTS

The Chairperson recommended that all board members review policy REL 103: Media Relations.

NEW BUSINESS

1. GOV 220 FOIA Policy

This item was approved by consent.

2. REL 103 Media Relations

This item was approved by consent.

3. Minimum Wage Increase

This item was approved by consent.

4. Performer Contracts

This item was approved by consent.

5. Meridian Asset Resource Center

This item was approved by consent.

6. Legislative Update

There was no legislative update.

7. Community Contacts

- Quenda Story was contacted by a representative from Granger Construction Company, who was seeking input related to CADL's construction management consideration.
- Debora Bloomquist facilitated a community meeting at Aurelius related to painting and building improvements.
- Sally Trout went with Mason City Council members to Hayworth, where ideas were gleaned on ways to build "green" buildings.

8. Policy Review

REL 102 New Library Facilities
SER 106 Arrangement of Materials
Policy review items were approved by consent.

Policy review items were approved by consent.

DIRECTOR'S REPORT

- Sue Hill reported that Summer Reading Programs are underway at all CADL locations.
- RFID has been installed in the Downtown Lansing Library and is working well.
- Pat Taylor explained the effects of changes in taxation and how changes impact library finances. Ingham County taxable values increased at a rate of 1.5% this year compared to a typical increase of 4.5%. This equates to about a \$275,000 reduction in revenue to library.
- The increase in library use by non-residents was mentioned.
- Board Members were invited to attend the coordinated CADL outing to the Lugnuts game and asked to let Julie Laxton know if they wish to attend.

PUBLIC, STAFF, AND BOARD COMMENTS

There were no comments.

CLOSED SESSION TO DISCUSS A LEGAL ISSUE AND REAL ESTATE PURCHASE

Margaret Bossenbery moved that the Board go into Closed Session as allowed under the Open Meetings Act, PA 127 of 1976 as last amended, to discuss a legal issue and real estate purchase. Stuart Wilson supported motion. Motion carried.

The Board went into closed session at 6:40 p.m. The Board returned from closed session at 7:35 pm.

ADJOURNMENT

Sally Trout moved to adjourn the meeting. Debora Bloomquist seconded the motion. Motion carried. The meeting adjourned at 7:36 p.m.