

**CAPITAL AREA DISTRICT LIBRARY  
BOARD MEETING  
March 20, 2008**

**Members Present:** Deb Bloomquist, Marge Bossenbery, Alma Staton, Quenda Story, Joan Trezise, Sally Trout, Stu Wilson

**Members Absent:** None

**Staff Present:** Veronica Beecroft, Sue Hill, Maureen Hirten, Julie Laxton, Kim Stewart, Pat Taylor, Catherine Welscher

**Others Present:** Gary Bender, Vince Spagnuolo (Murphy, Brown, Spagnuolo, PC), Michael Givler, Molly Eastman (HJ Umbaugh and Associates)

**CALL TO ORDER**

The Chairperson called the meeting to order at 5:30 p.m.

**ROLL CALL**

The secretary called the roll:

Bloomquist—Present  
Bossenbery—Present  
Staton—Present  
Story—Present  
Trezise—Present  
Trout—Present  
Wilson—Present

**PUBLIC COMMENTS ON AGENDA ITEMS**

A request was made to add closed session to discuss the purchase of real estate. Deb Bloomquist made a motion to add a closed session to discuss the purchase of real estate following Public, Staff, and Board Comments. Alma Staton seconded the motion. The motion carried.

Joan Trezise moved to accept the agenda as amended. Marge Bossenbery seconded the motion. The motion carried.

**AGENDA**

I. Bond Financing Options

Mike Givler and Molly Eastman from H.J. Umbaugh were introduced. Two options were presented to show how the Capital Improvement Plan can be incorporated at projected mills.

Option A reflects three series of bonds at about \$15 million, \$65, million, or 13 million. Other characteristics including amortization over time, and reflecting rates over time were discussed. Summary of debt service annually for each bond was shared. 7 to 7.5 million debt service is projected. Limited tax and unlimited tax options were explained and discussed.

Option B reflects five rather than three issues. There is increased cost of issuance, but some interest is saved in the end. All but one of five bond issuances would be under \$10 millions which allows for bank qualification.

The deadline to submit the ballot language is sometime in May, in compliance with 60 days prior to election.

2. Increased Operational Expenses

In order to determine increased operation expenses for the Capital Improvement Plan, proposals for the size of materials collection were studied and a formula was applied to determine expenses. The change in size by square footage for each location was assessed to determine the extent of additional facilities staff.

A listing was distributed that has been arranged based on projected opening dates of new libraries. Costs including adjustments for inflation were noted. Individual positions as well as staffing changes by location were shared.

3. Added Hours

Added operational hours would likely increase the projected mills beyond the preferred limit. As a result, added hours were not factored.

4. Focus Groups

Focus group members were selected from likely voter lists and based on demographics. Not all participants were library users. Questions were not responded to at focus group meetings. The role of the moderator was to listen rather than respond to inquiries or correct false assumptions. Focus group meetings were recorded via video.

Focus group notes were shared. Primary comments included that CADL libraries are well thought of and appreciated. More information was indicated as needed before support would be fully offered. There was no strong opinion about tie-barring.

5. Ballot Language

The Board discussed possible ballot language. Bond council will review all the resolutions for numerical correlation with bond issues. They will also work with architect and construction manager to better assess costs. They can be available to attend meetings including public forums to reply to questions.

### **PUBLIC, STAFF, AND BOARD COMMENTS**

- Deb Bloomquist reported that she and Sally Trout attended the Stockbridge Meeting where the Annual Report was shared.
- Sue Hill reported that Capital Area Reads was well-attended with excellent speakers.

### **CLOSED SESSION TO DISCUSS THE PURCHASE OF REAL ESTATE**

Joan Trezise moved that the Board go into Closed Executive Session to discuss the purchase of real estate as allowed under the Open Meetings Act, PA 127 of 1976 as last amended. A roll call vote was held:

Bloomquist—Aye  
Bossenbery—Aye  
Staton—Aye  
Story—Aye  
Trezise—Aye  
Trout—Aye  
Wilson—Aye

The Board went into closed session at 7:08 p.m. The Board returned from closed session at 8:28 p.m.

### **ADJOURNMENT**

Marge Bossnebery moved to adjourn the meeting. Sally Trout supported the motion. The meeting adjourned at 8:29 p.m.