

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
February 20, 2008**

Members Present: Deb Bloomquist, Marge Bossenbery, Alma Staton, Joan Trezise, Sally Trout

Members Absent: Quenda Story, Stu Wilson

Staff Present: Veronica Beecroft, Sue Hill, Maureen Hirten, Kim Stewart, Pat Taylor, Catherine Welscher

Others Present: None

CALL TO ORDER

The Chairperson called the meeting to order at 5:31p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—Present
Bossenbery—Present
Staton—Present
Story—Absent
Trezise—Present
Trout—Present
Wilson—Absent

COMMUNICATIONS

There were no communications.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments.

CONSENT AGENDA

I. Approval of Agenda

Joan Trezise made a motion to move items 2 and 3 from Finance Committee to the consent agenda as well as the policy review item. Sue Hill requested the addition of a closed session to discuss a written legal opinion and to move closed session items above closing comments.

Deb Bloomquist moved to approve the consent agenda as amended including the Minutes of January 16, 2008, the Un-audited Financial Report for December, the January 2008 Financial report and the January 1 through January 31

disbursements totaling \$903,300.00. Sally Trout seconded the motion. The motion carried.

2. Approval of Minutes of January 16, 2008
This item was approved by consent.
3. Receipt of Un-audited December 2007 Financial Report
This item was approved by consent.
4. Receipt of January 2008 Financial Report
This item was approved by consent.
5. Disbursements for January 2008
This item was approved by consent.

CHAIRPERSON'S COMMENTS

There were no comments.

OLD BUSINESS

There was no old business.

NEW BUSINESS

General

1. Computer Use Policy
Joan Trezise made a motion to adopt the policy changes as suggested. Sally Trout seconded the motion. The motion carried.
2. Proposed State Aid Restructuring
The Library of Michigan is proposing a change to State Aid distribution. An alternative proposal has been drafted by the Co-op.
3. Legislative Update
There was no report.
4. Community Contacts
This item was discussed within development topics.

Development

1. Update
 - A report on the status of resolutions was shared. Recent meetings have been held with the City of Lansing and a meeting will be attended tomorrow regarding the Capital Improvement Plan. Mason endorsed the plan with a clause requesting Participating Municipality status.
 - Speaker's Bureau training will be held March 13th related to the use of media at community meetings.

- Community Design workshops are planned for April. Architects will be talking with staff next week and then holding community workshops. Conceptual designs or other visual aids will be available at community workshops. Marketing will broadly promote the workshops.
- A chart reflecting the various steps and timelines of Capital Improvement Plan steps was shared. General public awareness will be increasing in April.

Finance Committee

1. Bond Attorney Bid Results

The Finance Committee interviewed the Miller Canfield and Dykema Gossett firms. Joan Trezise made a motion to table the item until the March agenda for full vote potential. Sally Trout seconded the motion. The motion carried.

2. Focus Group Bid Recommendation

This item was approved by consent.

3. 2008 Budget Revisions

This item was approved by consent.

Policy Review

REL 105 Volunteers

The policy review item was approved by consent.

DIRECTOR'S REPORT

1. Update

- The Superintendent of Eaton Rapids School District contacted Sue Hill to find out how to become members of CADL. A meeting is scheduled for next Thursday to further discuss options.
- A donation was received by B.L. Porterfield related to Ransom Olds that includes an autographed letter and the first share of stock, certificate number 1, now valued at \$25,000. The total collection's estimated worth is over \$97,000 and upon digitizing, will be secured. A press release, reception, and receipted gift will be pursued.
- A meeting was held today with Ben Stark, "The TV Guy." Comcast closed its two public studios in Lansing earlier this year. The City of Lansing may have a minimum of equipment to check out to individuals for editing and airing capabilities. Some libraries house complete television studios as a service to patrons. An enhanced studio and equipment is will be considered as part of the Capital Improvement Plan.

PUBLIC, STAFF, AND BOARD COMMENTS

Deb Bloomquist commented about materials. The packet can be sent as two files with consent agenda items separated from new topics.

CLOSED SESSION TO DISCUSS THE DIRECTOR'S EVALUATION AND A WRITTEN LEGAL OPINION

Deb Bloomquist moved that the Board go into Closed Executive Session as allowed under the Open Meetings Act, PA 127 of 1976 as last amended, to discuss the Director's evaluation at the request of Sue Hill and to further discuss a written legal opinion. Alma Staton seconded the motion. A roll call vote was held:

Bloomquist—Aye
Bossenbery—Aye
Staton—Aye
Story—Absent
Trezise—Aye
Trout—Aye
Wilson—Absent

The board went into closed session at 6:47 p.m. The board returned from closed session at 7:05 p.m.

ADJOURNMENT

Sally Trout moved to adjourn the meeting. Alma Staton supported the motion. The meeting adjourned at 7:06 p.m.