

**CAPITAL AREA DISTRICT LIBRARY
BOARD MEETING
APRIL 18, 2007**

Members Present: Deb Bloomquist, Marge Bossenbery, Alma Staton, Quenda Story,
Joan Trezise

Members Absent: Sally Trout, Stu Wilson

Staff Present: Veronica Beecroft, Sue Hill, Maureen Hirten, Julie Laxton, Anne Rau,
Trent Smiley, Kim Stewart, Pat Taylor, Catherine Welscher

Others Present: Vince Spagnuolo

CALL TO ORDER

The Chairperson called the meeting to order at 5:30 p.m.

ROLL CALL

The secretary called the roll:

Bloomquist—present

Bossenbery— present

Staton— present

Story—present

Trezise— present

Trout— absent

Wilson— absent

COMMUNICATIONS

Closed session to discuss a written legal opinion is pending for the next Committee of the Whole Meeting. As a result, a closed session will not be held this evening.

PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

CONSENT AGENDA

I. Approval of Agenda

Joan Trezise moved to add items B-C from the Finance Committee to the consent agenda. Marge Bossenbery made a friendly amendment to include policy review items in the consent agenda. Joan Trezise accepted the amendment.

Joan Trezise moved to approve the consent agenda as amended including the Minutes of March 21, 2007, the Financial Report for March, and the March 1 through March 31 disbursements totaling \$882,903.81. Alma Staton seconded the motion. The motion carried.

2. Approval of Minutes of March 21, 2007
This item was approved by consent.
3. Receipt of March 2007 Financial Report
This item was approved by consent.
4. Disbursements for March
This item was approved by consent.

CHAIRPERSON'S COMMENTS

OLD BUSINESS

There was no old business.

NEW BUSINESS

General

1. Election of Officers
The nominating committee recommended that the current officers be reelected. Deb Bloomquist moved to accept the slate of officers. Marge Bossenbery seconded the motion. The motion carried.
2. Waiver of Claims
There was no discussion of this topic. Deb Bloomquist moved to accept the waiver. Joan Trezise seconded the motion. The motion carried. A request was made to further discuss issues on a future agenda.
3. Meeting Date Changes
Marge Bossenbery moved to approve the meeting date changes. Alma Staton seconded the motion. The motion carried.
4. HUM 108 Nepotism
Alma Staton moved to approve the policy. Deb Bloomquist supported the motion. The motion carried.
5. TCH 101 Technology Plan
Joan Trezise moved to adopt the Technology Plan dated July 2008 to June 2010. Marge Bossenbery supported the motion. The motion carried.
6. Haslett Library Closing for Painting
Marge Bossenbery moved to approve the closing of the Haslett Library for painting. Deb Bloomquist seconded the motion. The motion carried.
7. Legislative Update
Sue Hill has been asked by MLA to be the honorary chairperson of MLA's Legislative Day scheduled for November as part of the MLA conference.

Sue Hill shared a state budget update. 50% of our State Aid has been received, and the balance is being held due to state budget concerns. A 50% reduction to State Aid is

proposed along with the elimination of business personal property tax. These changes would have a severe impact on the library.

We need to inform the legislature about the impact that these cuts would have on local libraries and ask them to hold libraries harmless from any reductions in funding.

If State Aid were cut next year, CADL would lose approximately \$130,000. If business personal property tax were eliminated, CADL would lose approximately \$750,000 in property tax revenue.

8. Community Contacts

The Leslie meeting date was changed. Leroy Township and Leslie Township still need representation. A conflict was voiced in reference to the Leslie Township Meeting and the Committee of the Whole schedule.

The list was rerouted for additional response in signing up to attend meetings.

Development Committee

I. Update

There was no Development Committee Report. Meetings are scheduled for each Wednesday in May and June.

Finance Committee

a. Replacement Computers

HP was tested and deemed to be ideal. Joan Trezise moved to approve the Replacement Computers Proposal. Deb Bloomquist supported the motion. The motion carried.

b. Purchase of RFID Equipment

This item was approved by consent.

c. Reclassification

This item was approved by consent.

d. Marketing Proposal

Marketing Director, Trent Smiley, provided a visual example of proposed signage related to the “Fuel Their Future” and “Take Us Along” campaigns. “Fuel Their Future” is intended to inform people about the importance of early childhood literacy. People who see the signs may consider the impact libraries have on the future of children. The “Take Us Along” campaign promotes DVD’s and audio books. This promotional idea ties nicely into the “Fuel Their Future” campaign. Marge Bossenbery moved to approve the proposal. Deb Bloomquist seconded the motion. The motion carried.

Policy Review

1. SER 104 Privacy Policy

This item was approved by consent.

2. SER 104a Privacy Statement

This item was approved by consent.

3. SER 105 Internet Access Policy

- This item was approved by consent.
4. SER 105a Computer Use Policy
This item was approved by consent.
 5. SER 107 Use of Facilities
This item was approved by consent.
 6. SER 108 Exhibits, Displays, Handouts
This item was approved by consent.
 7. SER 109 Sale of Items
This item was approved by consent.
 8. SER 201 Library Program and Events
This item was approved by consent.
 9. SER 301 Forest Parke Library
This item was approved by consent.

DIRECTOR'S REPORT

Sue Hill reported that a good turnout took place for the E. Lynn Harris event, with 350 participants. Attendees were surveyed and 70% had never attended a CADL event. Elizabeth Berg's event is pending. Veronica Beecroft is overseeing the Friends/Berg event.

The architects continue to work on evaluating the building and will be on site tomorrow. They have prepared extensive documentation and scenarios for review. Information should be available prior to the meeting of May 2.

Statistics continue to reflect increases. Circulation is up about 10% for the year. Registered patron numbers are up slightly, and increases are much more manageable.

PUBLIC, STAFF, AND BOARD COMMENTS

Staff member Anne Rau asked for clarification of General, Item #2, and what was passed. The item pertained to the separation agreement for Nancy Bujold. Materials are public and available. Sue Hill offered to discuss the subject with inquiring staff.

CLOSED SESSION TO DISCUSS WRITTEN LEGAL OPINION

There was no closed session.

ADJOURNMENT

Marge Bossenbery moved to adjourn the meeting. Deb Bloomquist supported the motion. The meeting adjourned at 6:15 p.m.