

# **CAPITAL AREA DISTRICT LIBRARY BOARD MEETING**

Wednesday, September 20, 2006

Members Present: Deb Bloomquist, Marge Bossenbery, Alma Staton, Quenda Story,  
Joan Trezise, Sally Trout, Stu Wilson

Members Absent: None

Staff Present: Sue Hill, Maureen Hirten, Julie Laxton, Kim Stewart, Pat Taylor,  
Catherine Welscher

Others Present: None

## **Call to Order**

The Chairperson called the meeting to order at 5:30 p.m.

## **Roll Call**

The secretary called the roll:

Bloomquist—Present

Bossenbery—Present

Staton—Present

Story—Present

Trezise—Present

Trout—Present

Wilson—Present

## **Communications**

There were no communications.

## **Public Comments on Agenda Items**

There were no public comments on agenda items.

## **Consent Agenda**

### **1. Approval of Agenda**

Stu Wilson moved to add to the following to the consent agenda:

- Item 1, under General, SER 109 Sale of Items in the Library
- Item 1, under Finance, Millage Rate for 2007
- Item 2, under Finance, Revised 2006 Budget
- All policy review items

Joan Trezise seconded the motion. Motion carried.

Stu Wilson moved to approve the amended consent agenda including the minutes of the August 16, 2006 regular meeting, the Financial Report for August, and the August 1 through August 31 disbursements totaling \$951,713.75. Alma Staton seconded the motion. Motion carried.

2. Approval of Minutes of August 16, 2006

This item was approved by consent.

3. Receipt of August Financial Report

This item was approved by consent.

4. Disbursements for August

This item was approved by consent.

### **Chairperson's Comments**

There were no comments.

### **Old Business**

There was no old business.

### **New Business**

#### **General**

1. SER 109 Sale of Items in the Library

This item was approved by consent.

2. Legislative Update

A list was distributed regarding legislation. Future reports will be forwarded to Board Members via e-mail except where otherwise requested.

3. Community Contacts

Quenda Story reported on the meeting with the Meridian Township Board. Mr. Colburn spoke regarding why the City of Mason wishes for the township to support their resolution. Quenda Story shared concerns from the CADL Board's perspective. The vote to support Mason's resolution did not pass.

CADL Board members attended a meeting of the Ingham County Human Resources Committee to discuss the City of Mason's Resolution.

### **Development Committee**

1. Capital Improvement Plan RFP

The draft RFP was reviewed at the recent Development Committee Meeting. Changes that were implemented from the meeting review were highlighted. Further minor edits were suggested. There was discussion about asking the consultant for priority suggestion and/or estimated amount of time needed to implement each project. Quenda Story made a motion to delete "develop a priority list" and insert "develop a suggested sequence for implementation of individual projects..." The heading will also be edited. Sally Trout seconded motion. Motion carried. Marge Bossenbery moved to approve the RFP as amended. Stu Wilson seconded the motion. The motion carried.

### **Finance Committee**

1. Millage Rate for 2007

This item was approved by consent.

2. Revised 2006 Budget

This item was approved by consent.

## **Policies**

The following items were approved by consent:

GOV 101  
GOV 201  
GOV 202  
GOV 211  
GOV 213

## **Director's Report**

There has been increased Library Page turnover, which is common this time of year. August circulation continued to be extremely high. The Patron Comments reports are getting lengthier due to the popularity of e-mailing comments.

Upcoming meetings and events were announced.

## **Public Comments**

There were no public comments.

## **Staff Comments**

There were no staff comments.

## **Board Member Comments**

A question was raised about the proposed reorganization. Sue Hill reviewed the proposal.

The pending meeting with Impression Five was inquired about. There was conversation about timing of inquiries. It was suggested that key contacts be invited to our next meeting.

A question was raised regarding a catalog search result and terminology regarding "no copies available" vs. "all copies checked out."

Stu Wilson agreed to co-chair the Development Committee. Regular meetings will be held on Tuesday mornings prior to the Committee of the Whole at 8 a.m. Future meetings were discussed.

Board members were reminded to consider ideal community committee members related to the Capital Plan.

A question was raised regarding the Williamston Library and our monetary investment into the building that is still vacant. Concerns were expressed regarding the current facility. Sally Trout will initiate conversation with Williamston City officials regarding the status of the current facility and options.

## **Adjournment**

Joan Trezise moved to adjourn the meeting. Stu Wilson seconded motion. The motion carried. The meeting adjourned at 7:22 p.m.