

**Capital Area District Library  
Board Meeting Minutes  
Wednesday, June 15, 2005**

Members Present: Deb Bloomquist, Marge Bossenbery, Paul Goulet, Alma Staton, Quenda Story, Stu Wilson

Members Absent: Joan Trezise

Staff Present: Pat Taylor, Sheryl Knox, Trent Smiley, Eileen Droscha, Sue Hill, Beth Johns, Nancy Bujold, Julie Laxton, Catherine Welscher, Stephen Bollinger, Maureen Hirten

Others Present: None

**Call to Order**

The Chairperson called the meeting to order at 5:30 p.m.

**Roll Call**

The secretary called the roll:

Bloomquist—present  
Bossenbery—present  
Goulet—present  
Staton—present  
Story—present  
Trezise—absent  
Wilson--present

**Communications**

There were no communications.

**Public Comments on Agenda Items**

There were no public comments.

**Consent Agenda**

Marge Bossenbery moved to place the following items to the consent agenda:

Policy Review—REL 102 New Library Facilities; REL 103  
Media Relations Policy; SER 106 Arrangement of Materials  
New Business, General—Prescription Drug Benefit Provider

Paul Goulet supported. Motion carried.

Marge Bossenbery moved to approve the consent agenda including the minutes of the May 18, 2005 regular meeting and the May 1 through May 31, 2005 disbursements totaling \$779,180.98. Alma Staton seconded the motion. Motion carried.

### **Chairperson's Comments**

There were no comments from the Chair.

### **Presentation**

#### **Web Online Public Access Catalog (OPAC)**

Stephen Bollinger, Internet Specialist, presented a demonstration of the new Web OPAC.

### **Old Business**

#### **1. Leavenworth Photographic Collection**

Pat Taylor reported that he spoke again with Roger Boetcher on June 13. Boetcher would not accept our offer of \$120,000. We have rescinded the offer.

Paul Goulet moved to rescind the application for the Abrams Foundation grant. Marge Bossenbery supported. Motion carried.

### **New Business**

#### **General**

#### **1. Prescription Drug Benefit Provider**

This item was approved by consent.

#### **2. Legislative Update**

The District Library Law is being revised to agree with the election law adopted at the end of 2004. Other changes include allowing a single municipality to form a district library under certain conditions and a process for dissolving district libraries.

#### **3. Community Contacts**

There were no community contacts to report.

### **Finance Committee**

#### **1. Financial Report**

Pat Taylor presented the Financial Report for May 2005. Income and Expenses are generally proceeding as planned.

#### **2. Purchase of Delivery Van**

Paul Goulet moved to purchase a new delivery vehicle from Central Ford Truck at a price of \$40,762. Marge Bossenbery supported. Motion carried.

#### **3. Williamston Move**

Paul Goulet moved to authorize the expenditure of \$25,230 from the System Expansion Fund, to support moving the Williamston Library from its current location to a

temporary facility in the Williamston Community Building. Alma Staton supported. Motion carried.

### **Policy Review**

1. REL 102 New Library Facilities
2. REL 103 Media Relations Policy
3. SER 106 Arrangement of Materials

The policies were approved by consent.

### **Director's Report**

Statistics continue to rise. South Lansing has the largest continuing increase. Main also has a big increase, but probably because the first floor was closed last May.

The new OPAC went public on Tuesday.

Trent Smiley has arranged for members of the Greater Lansing Symphony Orchestra to perform in December. Summer Reading Program is off to a great start.

Maureen Hirten has been visiting all libraries and getting to know staff. She is also working on donor recognition.

In Tech Services, Sarah Redman and Catherine Welscher are working to provide help information for e-books. Catherine has also visited branches for OPAC training.

### **Key Programs**

Main: Staff has provided homework help for fourth grade through college age students.

Okemos: Tom Shilts contacted all of the Okemos elementary education teachers directly about Summer Reading Program and had great results.

Stockbridge: The Ann Arbor Hands On Museum did a "Circuit Masters" program for fifth graders, who learned how to make a circuit.

Dansville: Harriett Chesley drove her gater in the Memorial Day parade. A gater is a small, four-wheel tractor with a wagon. Peg Mawby's son rode in the wagon and tossed candy to the crowds.

Nancy Bujold is now a member of the WKAR advisory board.

### **Library Development Director's Report**

On June 8, Nancy Bujold and Pat Taylor met with Marty Colburn and Kathy Revels and came to an agreement on the steps needed to remedy the building issues and reopen the library. A written outline of the city's plan was requested. On June 9, Nancy met with the Library Ad-hoc Committee to discuss the community survey to discern

community interested in a new or renovated library. The current plan is to conduct the survey in September, after the library has reopened and the recreation bond issue is past news. Nancy has also been gathering names of strong library supporters and people who are potential donors.

#### Leslie

A preliminary report from the Margaret Clark estate shows that the Leslie Library will receive about \$50,000 from the Clark bequest. The city is looking to expand the library.

#### Lansing Township

Nancy Bujold presented CADL's 2004 Annual Report to Lansing Township on May 17. Board members Alma Staton and Joan Trezise attended.

#### Williamstown Township

Nancy attended the Williamstown Township board meeting on June 7, where JoAnn Hegedus presented the Annual Report for the Williamston library. On June 13, Nancy attended the City of Williamston meeting when JoAnn Hegedus also presented the Annual Report.

#### **Public Comments**

There were no public comments.

#### **Staff Comments**

Trent Smiley shared some upcoming artwork with the fall brochure mock up and library card sign up events.

#### **Board Member Comments**

Quenda Story stated that an editorial piece is needed in regard to the Mason Library situation. With a press release, the press will print what they want. An editorial would contain what we want it to say. We need to really work on educating the public on how CADL works.

#### **Adjournment**

Paul Goulet moved to adjourn the meeting. Stu Wilson supported. Motion carried. The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Alma Staton  
Secretary